

ADEL SCHOOL DISTRICT
REGULAR BOARD MEETING
FEBRUARY 08, 2024 6PM

MEMBERS PRESENT

Jim Hiatt
Peter Osborne
Terry Cahill

STAFF PRESENT

Lane Stratton, Superintendent
Tonya Stratton, Adel Clerk
Stacey Martin, School Teacher
Gail Woolery, Preschool Teacher
Sara Sorensen, Via Zoom

PUBLIC PRESENT

None

OPENING

The meeting was called to order at 6:10 p.m. by board member Peter Osborne at the Adel School in Adel, Oregon.

AGENDA

Jim Hiatt made a motion to approve the agenda with the following changes, move 7.6 to 6.1A. Terry Cahill seconded and the motion carried.

APPROVE MINUTES

Jim Hiatt made a motion to approve January 2024 board meeting minutes & February 5, 2024 work sessions minutes. Terry Cahill seconded and the motion carried.

CORRESPONDENCE

None

PUBLIC COMMENT

None

REPORTS

6.1A Presentation of Audit 2022-2023

Mrs. Sarensen gave the board the run down on the audit report. The cash carryover the district has is \$537,000 which is a substantial amount. We could run the school for an entire year on this amount. Usually schools don't carry this amount and tend to stick to 7-10%. With the expenses and revenue of the district this is a good place to be and you should feel comfortable investing on your future students and are in a very secure position. We are now on a modified cash basis which means when we write the check it is reported and when we deposit it is recorded. According to the auditors we are in compliance and we were not dinged on anything. We do not have any budget spending violations and this year we came out clean.

6.1 Teacher Report – Stacey Martin

- Mrs. Martin reported that in her collaboration group, rural teachers are weighing in on simulating accountability of students in the classroom. The example she used is giving students several

reminders of turning in their work. When they transition to high school, teachers are not going to be hounding them to turn it in. They will just get a zero.

- Adel teachers use a formative loop comparison that helps the teachers track kid's fluency with not only reading but math. They practice this 5-7 minutes daily and the data it provides helps determine if the kids are making progress.
- Mrs. Martin gave a shout out to the ESD staff and what a great job they do with all their services for our students from IEP screenings to re-evaluations, to speech two times a week and helping teach language lessons in whole group instruction. She noted that Mr. Benson will be out to do preschool screenings next week and the STEM hub specialist attended the STEM work session on February 5th.
- The teachers have completed all but one parent teacher conference and they have been communicating with the wrestling coach to help hold kids accountable. These are the same expectations the students will face when they transition to town.
- Students went on a field trip to the wild horse facility last week to see then new horses. The task will be to name the horses and write why they think they should have those names.
- Mrs. Martin thanked the board members for attending the work session and for those that couldn't make it she offered the information to get logged in to look at the example STEM curriculum that was performed at the work session.
- Mrs. Martin will be updating the Chromebook security and blocking some sites rather than blocking everything. This makes it tough when the kids are doing research projects.
- The spring field trip will be to Umatilla. We will be studying fish and will go to the hatchery and other various educational places.
- Lastly, she reported that the internet has not been working at the preschool and she is working on it with our tech guy.
- District Assessment Inventory on Jan 26 Stacey met with ODE. She had to list on a form all the district assessments are school uses to assess Students and there are several that are approved by the state Oregon. Furthermore, when you purchase assessments the price is typically for a large number of students. Let's say 100. When we buy them we are purchasing assessments for 11 students. When Stacey does the math on average it costs around \$200 per student for an assessment. Larger schools comparatively it would be \$7 per student. She has voiced her opinion on many occasions stating they need to make it fair for the smaller schools to purchase assessments and make it affordable. She let the board know that when they are out and about and they hear people say that small schools get way more funding this example is just the many reasons why.

6.1 Teacher Report –Gail Woolery

Mrs. Woolery reported that February has been a busy month and preschoolers celebrated the Super Bowl today by having the elementary boys come over and play football at the hall and have super bowl snacks. The preschoolers are making Valentines Days cards in preparation of exchanging cards with the elementary kids on the 14th. Other February topics will be learning about our presidents Abe Lincoln, George Washington and the Cherry Tree. Students continue to work on the ABC's, math, writing their names and numbers daily.

6.2 Maintenance Report

- I am continuing to troubleshoot the chlorination system. Last week I replaced the check valve and rebuilt the pump head. After that we had our first positive chlorine reading at the school at

3 parts per million. (Acceptable range is between 2 and 4 ppm.) I retested on Tuesday and found no signs of chlorine in the system after three tests. I am reaching back out to our engineering consultant Steve.

- During the installation of the back deck at the teacher house an underground wire was damaged, presumably by a third party contractor. This was found after extensive troubleshooting. The wire has been repaired and the teacher house power and heater are back up and running.
- The men's room sink drain at the community center rusted out. It has been replaced.
- I re-shocked the well at the preschool.
- Narcan kits have been installed at the community center (by the defibrillator). And at the school (in the janitor's closet).

6.3 Principal Report (Lane Stratton)

- We have a request for a preschool student to attend preschool that lives in Plush. Mr. Stratton asked the board members if they were fine with that. There are no concerns.
- We had a possible custodial issue and the Adel staff did a great job and there are no further concerns.

6.4 Clerk Report (Tonya Stratton)

- Lead testing was completed. Clerk will fill out paperwork to get reimbursed.
- Jim Hiatt installed a new water heater at the school during Christmas break.
- The clerk called on container storage prices in Ontario. Used are \$3300-\$3800 for a 20-foot container new \$4700
- Yesterday Tonya, Travis and Tashina with the help of John O'Keefe worked on burning weeds and such around the school. It was too wet so they will finish it next week.
- The clerk asked the board what they wanted to do about the transmission in suburban. The clerk explained that this has been an ongoing issue as Bill Cleland took the suburban to Max's garage before I started here and also found metal in the transmission. The clerk asked if they wanted her to get a second opinion and she also stated that she wanted to take the older students on a field trip but didn't feel comfortable in an unreliable vehicle. After discussion it was believed that a new/used suburban would be the best way to proceed. The clerk will get some quotes on newer suburban.
- The clerk brought the Washington Federal signature card and had it signed by the board members that were present.
- The clerk reported that they hired a new custodial/grounds person.
- To Replace the septic tank at the school is going to cost \$6710

6.5 Board Reports

Mr. Hiatt reported that May 22nd is our 8th grade graduation and there is a ESD budget meeting. He asked to consider getting that date changed so there isn't a conflict and he can attend both.

6.6 Financial Report

No questions were asked

INFORMATION/DISCUSSION ITEMS

7.1 Stem Room Update

Mr. Stratton informed the board that Tonya and I have met with Anderson Engineering twice and the bid should be ready to go out next week. I have brought a set of plans out for everyone to

look at. We have approximately \$358,000 to spend on the Stem building and curriculum. Because this project is a school job it has to be prevailing federal wages which will cost more than another job would cost. All subcontractors will be paid those wages as well. We are asking that the project is completely done by July 31st.

7.2 ESSER III Funds

This will be an action item 8.4 to approve the remaining ESSER funds \$88,500 for the Stem lab construction, design, equipment or curriculum.

7.3 Resolution

Mr. Stratton presented and explained that we had some carryover in our SIA grant and we weren't going to be able to spend it with summer swimming so we found another way to spend it. We paid for Stacey and Robin to go to Colorado to check out the Stem Labs. In our action items 8.3 we need to reallocate the money in the resolution.

7.4 Teacher House Rental

In the past we have been looking for teachers that would be interested in using the teacher house for student teaching purposes. Mr. Stratton explained that student teaching has changed from the past and they do their experiences differently and it starts earlier than your last semester in college. There are many different models. On top of having different teacher program models and Oregon colleges are producing way less teachers than the amount of teachers that are needed in public education. We currently have a request of an employee that is interested in renting the teacher house.

7.5 Lake County Tour de Outback

Discussion was had on tour de outback using our facilities in June 2024. We had no issues last year with them using our facilities. Depending on if the store is open they may need to use the kitchen this year. We will be charging them for only the custodial clean up. They need to haul their garbage off or pay for a dumpster. We will send them a bill after our custodian cleans the facilities. There was a concern regarding insurance to make sure appropriate insurance was provided. Mrs. Martin said they are covered under the chamber insurance.

7.6 Local Service Plan

Superintendent Stratton went over the Local Service Plan and explained the most important parts of what the LSP paid for Adel. 90% of the ESD budget has to be spent on student services. ODE weighs small schools because they cost more to run and Adel gets paid for 40 ¾ students even though we don't have that many students. Mr. Stratton said If Adel choses to opt out of the LSP ODE would give you \$30,000. Mrs. Martin voiced that it would be really hard for Robin and her to do their jobs. With that \$30,000 you would have to hire a SPED teacher along with all the other services the ESD provides.

ACTION ITEMS

8.1 Approve Bills

Jim Hiatt made a motion to approve the January 2024 bills. Terry Cahill seconded and the motion carried.

8.2 Local Service Plan

Terry Cahill made a motion to approve the 2024-2025 Local Service Plan. Jim Hiatt seconded and the motion carried.

8.3 Resolution

Jim Hiatt made a motion to approve the funds transfer from swimming passes to the stem classroom

and the Colorado trip. Terry Cahill seconded and the motion carried.

8.4 ESSER III Funds

Jim Hiatt made a motion to approve the spending of the remaining of ESSER III funds on the Stem lab, construction, furnishings and curriculum. Terry Cahill seconded and the motion carried.

8.5 Lake Tour de Outback

There is no motion for this item. We will provide them with a facility use request form.

8.6 Teacher House Rental

Jim Hiatt made a motion to rent the teacher house out with a rate of \$300 per month. Terry Cahill seconded and the motion carried. After further discussion board members want to make it clear that after termination or resignation the house needs vacated after 30 days of with either termination or resignation. In essence the house goes with the job.

8.7 Oregon Advocate for School Trust Lands

Terry Cahill made a motion to not pursue this lawsuit. Jim Hiatt seconded and the motion carried.

Adjournment

Jim Hiatt made a motion to adjourn the meeting at 8:00pm. Terry Cahill seconded and the motion carried.

Aja O'Keefe, Board Chair

Lane Stratton, Principal