

**ADEL SCHOOL DISTRICT
REGULAR BOARD MEETING
March 12, 2026 – 6:00 PM**

MEMBERS PRESENT

- Jim Hiatt
- Aja O’Keeffe
- Terry Cahill

STAFF PRESENT

- Lane Stratton, Superintendent/Principal
- Stacey Martin, Teacher
- Tonya Stratton, Clerk (via Zoom)

PUBLIC PRESENT

- None
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OPENING

The meeting was called to order at 6:15 p.m. by Jim Hiatt at Adel School in Adel, Oregon.

AGENDA

Aja O’Keeffe moved to approve the March 12, 2026 agenda with the following additions:

- 7.10 MOU – School Counselor
- 7.11 2026–2027 Instructional Calendar
- 8.6 MOU – School Counselor
- 8.7 Cooperative Irrigation Project

Terry Cahill seconded the motion. The motion carried.

APPROVAL OF MINUTES

Terry Cahill moved to approve the January 8, 2026 meeting minutes. Aja O’Keeffe seconded. The motion carried.

CORRESPONDENCE

- None
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PUBLIC COMMENT

Aja O’Keeffe expressed concern regarding the school group chat, stating that religious comments should be kept separate due to church and state considerations.

REPORTS

6.1 Teacher Report – Stacey Martin

- Continued regional challenges in math and writing.
 - STEM Lab activities included bridge building, design systems, and budgeting components.
 - Guest instructor Mark Louie led a station on tension and compression, drawing on his professional background.
 - STEM topics covered: bridges, cannons, hydraulics, and pneumatics.
 - Professional development opportunities:
 - REN PD Days in Ontario (April 2–4)
 - High Desert STEM Hub asked Ms. Martin to be a regional facilitator to help schools integrate STEM within the general curriculum.
 - Renaissance Learning upgrades and training (Margie)
 - 6th Grade Cattlewomen’s Speeches focused on beef; Nora Taylor assisted students in preparation.
 - EOREN IXL Math Leaderboard continues to motivate student engagement.
 - Accelerated Reader “Horse Racing” provides an equitable K–8 reading competition.
 - Field trip to a cement plant is planned
 - End of 3rd Quarter is March 20.
 - Social Studies curriculum adoption proposal will be presented at the next board meeting.
 - “Girl Talk” group for grades 5–8 meets Monday afternoons.
 - Google platform updates are increasing costs as services transition from education to workplace accounts; estimated website cost is \$300.
 - Spring field trip plans:
 - Plan A: Wolf Creek Education Center (May 11–15; no cost except food, with rangers covering programming)
 - Plan B: Study of the Nez Perce in Northeastern Oregon
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6.2 Maintenance Report

- Travis Koefoed will attend annual IPM training in Bend.
 - A sink in the boys' hallway restroom was pulled away from the wall and is scheduled for repair.
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6.3 Principal Report – Lane Stratton

- Commended teachers and instructional aide support; noted improved transitions due to recess coverage.

Assessment & Programs

- Update on the state Accountability Bill: Adel will use the STAR assessment suite for interim testing, allowing for a smooth transition since it is already in use.
- Early Literacy Grant used to purchase or renew Renaissance programs to enhance reading and writing curriculum.
- Participation in the Oregon Education Collaborative to advocate for flexibility in state testing requirements for small districts, potentially reclaiming up to two weeks of instructional time currently lost to testing (“data desert”).
- Continued work on the Multilingual/English Learner Plan for ODE.

Legislative Updates

- Schools must notify stakeholders if ICE is present on campus.
- Requirement to implement a Cardiac Emergency Plan.
- Quarterly reporting and validation of student attendance to the state.
- Play-based learning will now count toward instructional minutes for grades K–5.
- Concern regarding legislation supporting a hospital in Coos Bay using funds originally allocated for education.

Budget & Special Education

- Ongoing development of the 2026–2027 budget, with concern about the 2027–2029 biennium and overall state funding.
 - Maintenance of Effort (MOE) concerns for Special Education funding.
 - Efforts to better allocate Stacey Martin’s one-on-one instructional time to Special Education funding where appropriate.
 - Noted challenges for small districts in maintaining compliance when student counts or service levels change.
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6.4 Clerk Report – Tonya Stratton

- None
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6.5 Board Report

- None
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6.6 Financial Report

- Review of the general ledger (February 12 – March 12).
 - Clarification provided regarding expenditures appearing at 117% of budget: reflects projected year-end spending and includes encumbered funds (e.g., payroll obligations).
 - Some line items are currently overspent.
 - A revised financial reporting format will be introduced in future board packets.
 - Discussion regarding where to allocate Silvie's STEM visit funds within the budget.
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INFORMATION / DISCUSSION ITEMS

7.1 Board Training

- Discussion of the upcoming Verified Statement of Economic Interest.
- Clerk offered assistance with accessing school-issued Gmail accounts and setting up mobile apps; no board members requested assistance.

7.2 Cyclical Monitoring

- Special education file review conducted by ODE (required every three years).
- Selected files returned with no findings, indicating strong IEP compliance.
- Recognition given to ESD staff and program consistency.

7.3 Local Service Plan

- Superintendent reviewed the 2026–2027 Local Service Plan and outlined services provided by ESD.

7.4 Oregon Educational Collaborative

- Superintendent expressed appreciation for board support in allowing participation.
- Noted value of monthly and annual professional development and collaboration. It is a solid professional community that fills his cup.

7.5 ODE Facility Assessment

- ODE-funded contractor completed assessments of building condition and ADA compliance.
- District received detailed reports from both inspections.

7.6 Union School STEM Lab Use

- Request from Teresa Whitman to bring 7th grade students weekly for STEM lab use.
- District is currently in a trial period with another school; board wants to evaluate effectiveness before expanding.
- Fridays offered as a possible option.
- Plan to invite Challis, Mrs. Warner, and Teresa Whitman to visit the STEM lab.

7.7 Irrigation Project

- Superintendent shared details from an initial meeting with Brandi Neider regarding the Givan project.
- District would need to sign a cooperative agreement to participate.
- This project would allow the school to use their 1880 water right. If not used it would be revoked.

7.8 Bus Stop Safety

- Clerk reported safety concerns identified during annual bus route timing.
- Near-miss incident at the Lane driveway on Plush/Adel Road due to limited visibility and speeding traffic.
- County road department contacted to request signage and speed reduction. The clerk asked for school bus stop signs be put up.
- Initial response indicated signage may not be effective per the county secretary. She stated people don't pay attention to signs and there isn't much traffic on that road.
- Follow-up efforts resulted in a plan to trim trees within the county right-of-way to improve visibility.
- No cost to the district; timeline estimated at 3–4 weeks due to limited crew availability.

7.9 JOA – Directory Information (Required)

- Policy reviewed; primarily applicable to high school students but required for compliance.

7.10 MOU – School Counselor (Lake ESD)

- Proposal for shared funding of counselor position (Rosanna).
- Adel's portion would be 0.125 FTE, estimated at \$16,700–\$17,900.

7.11 2026–2027 Instructional Calendar

- Draft calendar presented for discussion.
- Noted that Labor Day falls later than usual, impacting scheduling.

ACTION ITEMS

8.1 January/February 2026 Bills

Aja O’Keeffe moved to approve the bills. Terry Cahill seconded. Motion carried.

8.2 Certified Renewals

Terry Cahill moved to renew contracts for Stacey Martin and Robin Shine for the 2026–2027 school year. Aja O’Keeffe seconded. Motion carried.

8.3 Board Meeting Date Changes

Aja O’Keeffe moved to:

- Change the May board meeting to May 21, 2026
- Move the June board meeting to June 25, 2026

Terry Cahill seconded. Motion carried.

8.4 Local Service Plan

Aja O’Keeffe moved to approve the Local Service Plan. Terry Cahill seconded. Motion carried.

8.5 JOA – Directory Information

Terry Cahill moved to adopt the policy with discussed changes. Aja O’Keeffe seconded. Motion carried.

8.6 MOU – School Counselor

Aja O’Keeffe moved to approve the 26-27 MOU .125 FTE Mrs. Rosanna Cahill to teach Character Strong. Terry Cahill seconded. Motion carried.

8.7 Irrigation Project

Terry Cahill moved to table the irrigation project discussion until the next board meeting. Aja O’Keeffe seconded. Motion carried.

ADJOURNMENT

Aja O’Keeffe moved to adjourn the meeting at 8:21 p.m. Terry Cahill seconded. Motion carried.

Peter Osborne, Board Chair

Lane Stratton, Principal