

ADEL SCHOOL DISTRICT
REGULAR BOARD MEETING
APRIL 10, 2025 6PM

MEMBERS PRESENT

Aja O'Keeffe
Jason Jaeger
Peter Osborne
Jim Hiatt, phone in

STAFF PRESENT

Lane Stratton, Superintendent
Tonya Stratton, Adel Clerk
Stacey Martin, School Teacher

PUBLIC PRESENT

None

OPENING

The meeting was called to order at 6:01 p.m. by chair Aja O'Keeffe at the Adel School in Adel, Oregon.

AGENDA

Jason Jaeger made a motion to approve the April 2025 agenda with the following changes, 7.4 financial audit report, 7.5 payroll support for counselor, 7.6 water user agreement, 8.3a approve payroll request counselor, 8.3b approve water user agreement. Peter Osborne seconded and the motion carried.

APPROVE MINUTES

Jason Jaeger made a motion to approve February 2025 minutes, Peter Osborne seconded and the motion carried.

CORRESPONDENCE

Mr. Stratton shared a letter from the Oregon Department of Education with the board concerning federal funding updates. He also notified the board that PACE will require further training on sexual misconduct to ensure continued liability coverage in that area.

PUBLIC COMMENT

None

REPORTS

TEACHER REPORT - STACEY MARTIN

- **Science Challenge:** Students just wrapped up stem challenge where they measured air, soil and water temperature. Stacey showed work samples from the challenge. Stacey and her colleagues wrote the curriculum and then provided probes which allowed the kids to perform the challenge.
- **Health Curriculum:** Stacey is working on finding a health curriculum. The one that she is looking at now has a high rating and has a lot of parental involvement.
- **Girl Talk:** Donna from the ESD mentor program is coming out on Thursday's for girl talk.
- **Hearing Screening:** The school had a hearing screening.
- **Kindergarten Speech Screening:** Kathleen performed a speech screening for our kindergarteners.

- **District 3rd Benchmark testing/State testing:** Plan on being done by the time we go on our field trip.
- **PD day REN: Stacey & Robin attended REN training: (writing & math)** During spring break Stacey attended a webinar for level 3 Geodes that we are considering purchasing with our early literacy grant money.
- **Field Trip-Going to Seaside and staying in Long Beach**

MAINTENANCE REPORT

Travis attended IPM training for us in March.

PRINCIPAL REPORT (LANE STRATTON)

Mr. Stratton reported that the Adel school is magical and he is thankful for our staff and specifically Rosanna's program. This doesn't happen in every school district.

CLERK REPORT (TONYA STRATTON)

The clerk reported that she has been actively working on securing grants for the STEM room and has narrowed the options down to three: The Ford Family Foundation, Collins Foundation, and Roundhouse Foundation. She plans to reach out to Kristy Albertson, a professional grant writer, for assistance in applying for these grants.

Bill Cleland attended a REN preschool training, and both Bill and Sharon participated in an 8-hour preschool training held locally in March. TNET recently began installing new equipment to provide internet access for the preschool; however, they were missing some components and will need to return to complete the installation. The plan is to switch from ACC Tech to TNET for all technology services next year, as their service has been excellent so far.

The clerk also informed the board that the building inspector conducted a follow-up inspection six months after the STEM room's completion. Unfortunately, it did not pass inspection due to low water pressure in the eye-wash sink and bubbling in several areas of the concrete floor.

BOARD REPORT

NONE

FINANCIAL REPORT

Jason and Aja inquired about why we were still covering costs for a high school student who no longer resides in Adel. The clerk clarified to the board that we are not incurring any expenses for that student. The board chair also asked whether we had received our new copier, if we are still running a high school bus route, and why ski passes were purchased multiple times. It was noted that we are running the high school route only minimally, and the new copier has been received. As for the ski passes, some students opted to buy day passes instead of a full-season pass, as they didn't plan to ski frequently enough to justify the cost of a full pass.

INFORMATION/DISCUSSION ITEMS

7.1 25-26 Calendar Discussion

We discussed the 25-26 calendar for a first reading.

7.2 Generator

Mrs. Stacey commented on how seamless the transition was during the power outage thanks to the use of a generator. Mr. Stratton informed the board that securing the generator required significant effort,

including locating one, arranging transport, and setting it up. High Desert Electric will be providing a quote for purchasing a permanent generator. We are grateful to the Town of Lakeview for allowing us to use their generator during the outage. The experience also highlighted a few issues with the interior electrical box that will need to be addressed. Mr. Stratton mentioned that we may be eligible for funding through the emergency management system to help cover the cost of a generator, which could enable us to serve as an emergency shelter in the event of a future extended power outage.

7.3 School Board Ethics Filing

Mr. Stratton asked board members if they had received an email reminder to file. The clerk noted that she has not been receiving the email notifications. With the filing deadline approaching quickly, the clerk will send the ethics phone number to the board group chat so members can call and complete the filing. Some board members reported receiving the reminder email, while others received different training-related emails.

7.4 23-24 Financial Audit Report

Mr. Stratton went through some information on the audit. We will need to approve the audit in the action items.

7.5 Payroll Support for Counselor

The ESD is requesting for the continuing of financial support from Adel. There are four districts that help pay for approximately half of Rosanna's salary. We have lost some of the grants that we have used to pay Rosanna in the past. The ESD is asking Adel to pay for \$16,300 of Rosanna's salary to continue her services.

7.6 Water User Agreement

Jason presented the cooperative agreement to open the ditch that runs through the school district property. At some point, a representative from the school will need to sign at the title company to authorize the agreement. It was discussed and agreed that the superintendent should be the designated signer, rather than the board chair, since the superintendent's position is more stable over time. The primary goal of the agreement is to preserve the school district's water rights. Stan Jones and Jason Jaeger met with the water district and secured an understanding that water flowing to the lake can be redirected without impacting the water district's allocations. Additionally, this initiative is expected to offer a secondary benefit: by increasing visible green areas in satellite imagery, it may lower insurance premiums for properties along the ditch. This could also positively affect fire ratings with the state.

Once final approvals are in place, the ditch will be cleaned out, with the target date for opening set for July 2026.

ACTION ITEMS

8.1 Approve February/March 2025 Bills

Peter Osborne made a motion to approve January 2025 bills. Jason Jaeger seconded and the motion carried.

8.2 Certified Renewals

Jason Jaeger made a motion to approve the certified renewals of Robin Shine and Stacey Martin for the 25-26 school year. Peter Osborne seconded and the motion carried.

8.3 Financial Audit

Jason Jaeger made a motion to approve the financial audit for 23-24 as presented. Peter Osborne seconded and the motion carried.

8.3a Approve Payroll Request Counselor

Jason Jaeger made a motion to approve Adel to pay for an additional portion of the counselor's position. Peter Osborne seconded and the motion carried.

8.3b Approve Water User Agreement

Peter Osborne made a motion to approve the water user agreement, having the superintendent sign the agreement at Amerititle. Jason Jaeger seconded and the motion carried.

8.4 GCBDC/GDBDC-Domestic Violence, Harassment, Sexual Assault, Bias, or Stalking Leave (Safe Leave) Jason Jaeger made a motion to delete **GCBDC/GDBDC** and adopt the newest version as presented. Peter Osborne seconded and the motion carried.

8.5 GCBDC/GDBDC-AR-Domestic Violence, Harassment, Sexual Assault, Bias, or Stalking Leave Peter Osborne made a motion to adopt **GCBDC/GDBDC-AR** as presented. Jason Jaeger seconded and the motion carried.

8.6 GCBDD/GDBDD-Sick Time Jason Jaeger made a motion to update policy **GCBDD/GDBDD** with the changes presented. Peter Osborne seconded and the motion carried.

8.7 GCBDF/GDBDF-Paid Family & Medical Leave Insurance Peter Osborne made a motion to remove **GCBDF/GDBDF** from agenda. Jason Jaeger seconded it and the motion carried.

8.8 GCBDF/GDBDF-AR-Paid Family & Medical Leave Insurance Peter Osborne made a motion to remove **GCBDF/GDBDF-AR** from agenda. Jason Jaeger seconded it and the motion carried

8.9 IIA-Instruction Materials Peter Osborne made a motion to adopt **IIA** as presented. Jason Jaeger seconded and the motion carried.

8.10 IIA-AR-Instructional Materials Peter Osborne made a motion to adopt **IIA-AR** as presented. Jason Jaeger seconded and the motion carried.

8.11 IIA-AR1-Instructional Materials- Peter Osborne made a motion to adopt **IIA-AR1** as presented. Jason Jaeger seconded and the motion carried.

8.12 IIA-AR2-Reconsideration of Core Instructional Materials Peter Osborne made a motion to adopt **IIA-AR2** as presented. Jason Jaeger seconded and the motion carried.

8.13 IIA-AR3-Reconsideration of Supplemental Instructional Materials Peter Osborne made a motion to adopt **IIA-AR3** as presented. Jason Jaeger seconded and the motion carried.

8.14 IIA-AR4-Reconsideration of School or Classroom Library Materials Peter Osborne made a motion to adopt **IIA-AR4** as presented. Jason Jaeger seconded and the motion carried.

8.15 IIA-AR5-Request for Reconsideration of Instructional or Library Materials Form Peter Osborne made a motion to adopt **IIA-AR5** as presented. Jason Jaeger seconded and the motion carried.

8.16 IIA-AR6-Independent Adoption of Core Instructional Materials Peter Osborne made a motion to adopt **IIA-AR6** as presented. Jason Jaeger seconded and the motion carried.

8.17 IKJ-Artificial Intelligence Peter Osborne made a motion to adopt **IKJ** as presented. Jason Jaeger seconded and the motion carried.

8.18 JECA-Admission of Resident Students Peter Osborne made a motion to adopt **JECA** as

presented. Jason Jaeger seconded and the motion carried.

8.19 JHCD-Non Prescription Medications Peter Osborne made a motion to delete JHCD. Jason Jaeger seconded and the motion carried.

8.20 JHCD-Medications Peter Osborne made a motion to adopt the new **JHCD** policy as presented. Jason Jaeger seconded and the motion carried.

8.21 JHCD/JHCDA-AR-Medications Peter Osborne made a motion to delete **JHCD/JHCDA-AR**. Jason Jaeger seconded and the motion carried.

8.22 JHCD-AR-Medications Peter Osborne made a motion to adopt **JHCD-AR** as presented. Jason Jaeger seconded and the motion carried.

9.0 Adjournment

Peter Osborne made a motion to adjourn the meeting at 8:47 pm. Jason Jaeger seconded and the motion carried.

Aja O'Keefe, Board Chair

Lane Stratton, Principal