

ADEL SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 6, 2024 6PM

#### **MEMBERS PRESENT**

Jim Hiatt  
Jason Jaeger  
Terry Cahill

#### **STAFF PRESENT**

Lane Stratton, Superintendent  
Stacey Martin, School Teacher  
Gail Woolery, Preschool Teacher

#### **PUBLIC PRESENT**

#### **OPENING**

The meeting was called to order at 6:04 p.m. by board vice chair Jason Jaeger at the Adel School in Adel, Oregon.

#### **AGENDA**

Jim Hiatt made a motion to approve the agenda. Terry Cahill seconded and the motion carried.

#### **APPROVE MINUTES**

Jim Hiatt made a motion to approve May 21, 2024 minutes Terry Cahill seconded and the motion carried. Terry Cahill made a motion to approve the budget meeting minutes. Jim Hiatt seconded and the motion carried.

#### **CORRESPONDENCE**

None

#### **PUBLIC COMMENT**

Bob Nash's son passed away on Monday. We will get a card from the ESD and Adel and get them in the mail. The ag teacher at Silver Lake, Chad Waldron passed away too. Mr. Stratton is sending a response team up to help the school out.

#### **REPORTS**

##### **6.1 Teacher Report – Stacey Martin**

Mrs. Martin reported that we had an IXL grant approval through REN. The value is roughly \$1200. Today we went over district and state testing with Mr. Stratton and Amy Fortune. Adel was awarded a dialect scientific inquiry grant that will be used for curriculum that Robin, Stacey and Amy will write. The unit they will be designing is for a trout fish study this fall and looking forward to the new stem room space. There is a lot of excitement for this project and the local government agencies will help with this unit. Stacey just got back from the 8th field trip yesterday and they had a great time. Gail Woolery suggested checking out the trout farm near Canby, California. Stacey is going to REN training next week for science professional development. Mrs. Martin shared that chatting with Chris Wilson he feels like he will have the kosha weed under control with continually spraying it.

##### **6.1 Teacher Report –Gail Woolery**

Mrs. Woolery reported that the preschool lawn is still in the same situation as it has been. Travis sent out notification that there would be weed spraying going on.

## 6.2 Maintenance Report

No report

## 6.3 Principal Report (Lane Stratton)

Mr. Stratton reported that he found some answers to the questions from the last budget meeting he couldn't answer. Jason Jaeger had asked how we were earning money and what is the interest rate. Mr. Stratton found out that we are earning money on our state school fund we are currently earning 5.2%. Regarding the transportation questions from the last budget meeting ODE reimburses us 90% of our budgeted expenses and a designated value of our vehicles. Stem Lab contract has been signed and Mr. Stratton has a pre-construction meeting tomorrow. A completion date of October 1<sup>st</sup> has been put in the contract. Mr. Stratton stated that yearly we have an evaluation of the teachers. This year we did it a bit different. He has spent several days out in Adel doing observations but at the end of the school year he met with both teachers and they went over formative and summative data to see if our students were growing. This is what their evaluation will be based upon. He stated that we are looking at steady growth for our students.

## 6.4 Clerk Report (Tonya Stratton)

No report

## 6.5 Board Reports

Jim Hiatt wanted to thank the ESD employees who came out for 8<sup>th</sup> grade graduation.

## 6.6 Financial Report

Jason Jaeger wanted to know why we have only spent 36% of our general fund when the fiscal year ends at the end of the month. Mr. Stratton replied we have summer payroll that we still have to pay, grant dollars to spend, and tuition checks for high school students. Jim Hiatt wanted to know if the high school tuition would be cleaned up by June 30<sup>th</sup>.

## INFORMATION/DISCUSSION ITEMS

### 7.1 AC-Nondiscrimination, **Required Update**

Update and keep the grey part minus the first sentence in the grey area. Post this policy on the website and school.

### 7.2 BBF-Board Member Standards of Conduct, **Highly Recommended**

We haven't updated this policy since 2013. Mr. Stratton's recommendation is to approve it with the red and grey strikeouts.

### 7.3 BBFC-Reporting of Suspected Abuse of a Child, **Optional**

Mr. Stratton's recommendation is to not adopt this because we will have this is another policy.

### 7.4 BCBA-Student Representative on the Board, **Optional**

Mr. Stratton's recommendation is to not adopt this. The teachers do a great job of having students present when deemed necessary.

### 7.5 BCBA-AR-Student Representative on the Board, **Optional, NEW**

Do not adopt

**7.6 CB-Superintendent, Highly Recommended**

Mr. Stratton recommends updating this policy.

**7.7 CBC Superintendent's Contract, Optional**

Mr. Stratton recommends not adopting this because you have ESD services and a principal contract. Not a superintendent contract.

**7.8 CBG-Evaluation of the Superintendent, Required 7.9 CCG-Evaluation of Administrators, Required**

For both of these policies Adel school district pays the ESD for their principal services therefore you do not need these policies. According to the lawyer at OSBA, Spencer he recommends Adel does not need these two policies.

**7.9 DJC-Bidding Requirements, Delete**

Delete current policy

**7.10 DJC-Bidding Requirements, Highly Recommended, NEW**

Adopting second paragraph on first page

**7.11 DJC-AR-Exemptions from Competitive Bidding and Special Procurements, Delete**

Delete

**7.12 DJC-AR-Exemptions from Competitive Bidding and Special Procurements, Optional, NEW**

Adopting

**7.13 DJCA-Personal Service Contracts, Delete**

Delete

**7.14 DJCA-AR-Personal Service Contracts, Delete**

Delete

**7.15 EBBA-First Aid, Delete**

Delete

**7.16 EBBA-Student Health Services, Highly Recommended, NEW**

Division 22 with a written plan. Mr. Louie is working on writing this plan for Adel. #12 will add at least one staff member will have a current first aid/CPR, AED card, and trained annually on district emergency plan.

**7.17 EBBA-AR-First Aid-Infection Control, Delete**

Delete

**ACTION ITEMS**

**8.1 Approve Bills**

Jim Hiatt made a motion to approve the May bills. Terry Cahill seconded and the motion carried.

**8.2 Board Meeting Calendar**

Terry Cahill made a motion to approve the 24-24 board meeting calendar. Jim Hiatt seconded and the

*motion carried.*

**8.3 Cap/Cola Increase**

*Jim Hiatt made a motion to approve the cap/cola increase of 4% and cap of \$50. Terry Cahill seconded the motion and the motion carried.*

**8.4 GASB Resolution**

*Jim Hiatt made a motion to approve the resolution establishing policies for fund balances. Terry Cahill seconded and the motion carried.*

**8.5 23-24 Budget Resolution**

*Jim Hiatt made a motion to reallocate unspent funds from textbooks to custodian wages for additional hours needed to better maintain our facilities. Terry Cahill seconded and the motion carried.*

**8.6 Budget Adoption Resolution**

*Terry Cahill made a motion to adopt the 24-25 budget. Jim Hiatt seconded and the motion carried.*

**Adjournment**

*Jim Hiatt made a motion to adjourn the meeting at 7:06pm. Terry Cahill seconded and the motion carried.*

Aja O'Keefe, Board Chair

Lane Stratton, Principal

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