

ADEL SCHOOL DISTRICT  
REGULAR BOARD MEETING  
AUGUST 8, 2024 6PM

#### **MEMBERS PRESENT**

Jim Hiatt  
Jason Jaeger-Phone  
Terry Cahill  
Aja O’Keeffe-Arrived @ 6:45pm

#### **STAFF PRESENT**

Lane Stratton, Superintendent  
Stacey Martin, School Teacher  
Gail Woolery, Preschool Teacher

#### **PUBLIC PRESENT**

#### **OPENING**

The meeting was called to order at 6:05 p.m. by Jim Hiatt at the Adel School in Adel, Oregon.

#### **AGENDA**

Jim Hiatt made a motion to approve the agenda with the following changes add 9.4a consent agenda under action items. Terry Cahill seconded and the motion carried.

#### **APPROVE MINUTES**

Terry Cahill a motion to approve June 6, 2024 minutes Jason Jaeger seconded and the motion carried.  
Jason Jaeger made a motion to approve the June 25, 2024 budget meeting minutes. Terry Cahill seconded and the motion carried.

#### **CORRESPONDENCE**

None

#### **PUBLIC COMMENT**

None

#### **REPORTS**

##### **6.1 Teacher Report – Stacey Martin**

Mrs. Martin reported that the Tour de Outback used our facilities and left the premises better than what they found it. Mrs. Martin has been doing summer school and is offering it two days a week. Dental screenings will take place on September 25<sup>th</sup>. Robin and Stacey attended a writing conference for grades 2-5. They focused on narrative writing with their cohort. Grades 6-8 training was literary analysis and writing content essays. This will be the ongoing subject matter this year. Stacey reported she went to Boston and attended a literacy conference. September 20<sup>th</sup> is the rural collaborative in person training. Mrs. Martin stated that some of the diack steam grant items are here. August 26<sup>th</sup> will be a teacher planning and prep day and August 28<sup>th</sup> we will have an all staff in service day.

##### **6.2 Maintenance Report**

Travis spent some time unclogging and moving sprinklers. Travis has also been coordinating with the contractors for the stem building. He will also be picking up chlorine and filters for the chlorination system.

### **6.3 Principal Report (Lane Stratton)**

None

### **6.4 Clerk Report (Tonya Stratton)**

The clerk reported that all the camps that we have paid for the students have attended. Tashina Black has resigned and we currently have one application. Bus Training in Vale on Monday that will be free of charge. Wes Woolery has all of his endorsements to drive the bus and will start training will Stace shortly. Sherry Schadler isn't far behind in getting her bus license.

### **6.5 Board Reports**

None

### **6.6 Financial Report**

None

## **INFORMATION/DISCUSSION ITEMS**

- 7.1     Preschool-We had a preschool meeting in July to discuss where we are headed if we have just one student or maybe two. Mr. Stratton reported to the board that we would like to have the preschoolers up at the big school. Socially with the current numbers of preschoolers it will be the best for those kids. We are shooting for an October 1<sup>st</sup> start date and Gail would be the preschool/paraprofessional. This would also be fiscally responsible with our numbers and not having two employees. Gail's concern is there won't be enough room for the kids to sit at their own table, have their sand table, they will be with the older kids for lunch and it is just a free for all. Gail stated that lunch time is chaotic. Tentatively preschool would be three days a week starting at lunch time, parents would drop off and the school would transport them home. Gail asked if she would be the preschool school teacher and have the first hour with the students. We are going to discuss how it will work during our work session at the end of the month. Mr. Stratton said he doesn't want to set anything in stone right now regarding the preschoolers. If for some reason we get more kiddos we can definitely take a look at moving it back. He also stated this is a big transition similar to moving to a K-8 school. Since preschool isn't starting until October 1<sup>st</sup> we will have a chance to plan and figure out what our preschoolers will be doing. The team atmosphere will be beneficial for the students and we can work to everyone strengths.
- 7.2     High School Route-Currently we are planning to drive the high school students to town. Bill will be the driver. Since we are offering this bussing service kids will not receive mileage checks.
- 7.3     Storage Shed-We need a container to store the bikes rather than the hall. Board member Terry suggested looking at Eastern Oregon craigslist.
- 7.4     Handbook-Mrs. Martin would like to see one change in the handbook. She would like to add smart watches to the electronic section of the handbook proposing to not allowing them in school.

### **8.0 Consent Agenda**

No Questions

## ACTION ITEMS

### 9.1 Approve Bills

Jason Jaeger made a motion to approve the July 2024 bills. Terry Cahill seconded and the motion carried.

### 9.2 Preschool

Jim Hiatt made the motion to table the meeting until September 2024 board meeting and Terry Cahill seconded and the motion carried.

### 9.3 Storage Shed

Terry Cahill made the motion to purchase a storage shed to be used for the bikes. Jim Hiatt seconded and the motion carried.

### 9.4 Handbook

Jason Jaeger made a motion to add smartwatches to the handbook as a non-use of device. Jim Hiatt seconded and the motion carried.

### 9.4a Consent Agenda

Terry Cahill made a motion to approve the consent agenda. Jim Hiatt seconded and the motion carried.

### 9.5 EBBAA-Infection Control & Blood borne Pathogens, **Optional**

Mr. Stratton recommends not adopting it because it will be in our health plan per Division 22 standards. Jim Hiatt made a motion to not approve EBBAA. Terry Cahill seconded and the motion carried.

### 9.6 EBBB-Injury or Illness Reports, **Required**

Jason Jaeger made a motion to update EBBB as presented. Jim Hiatt seconded and the motion carried.

### 9.7 EBC-Emergency Plan & First Aid, **Highly Recommended, New** Jim Hiatt made a motion to adopt

EBC. Terry Cahill seconded and the motion carried.

### 9.8 EBCA-Safety Threats, **Required, New**

Terry Cahill made a motion to adopt EBCA. Jim Hiatt seconded and the motion carried.

### 9.9 EBCB-Emergency Procedure Drills & Instruction, **Highly Recommended**

Jim Hiatt made a motion to update EBCB as presented. Terry Cahill seconded and the motion carried.

### 9.10 GBEB-Communicable Diseases in Schools, **Highly Recommended**

Jim Hiatt made a motion to update GBEB as presented and leave out paragraph three regarding employees complying with all measures. Terry Cahill seconded and the motion carried.

### 9.11 GBEB-AR-Communicable Diseases in Schools, **Highly Recommended**

Terry Cahill made a motion to update GBEB-AR as presented. Jim Hiatt seconded and the motion carried.

**9.12 GBEB-Staff-HIV, Aids & HBV, Delete**

Jason Jaeger made a motion to delete GBEB. Terry Cahill seconded and the motion carried.

**9.13 GBN/JBA-Sexual Harassment, Delete**

Terry Cahill made a motion to delete GBN/JBA. Jim Hiatt seconded and the motion carried.

**9.14 GBN/JBA-Sexual Harassment, Required, New**

Terry Cahill made a motion to adopt GBN/JBA with the following changes presented. Jim Hiatt seconded and the motion carried.

**9.15 GBN/JBA-AR-Sexual Harassment, Delete**

Jim Hiatt made a motion to delete GBN/JBA-AR. Terry Cahill seconded and the motion carried.

**9.16 GBN/JBA-AR(1)-Sexual Harassment, Required**

Jason Jaeger made a motion to adopt GBN/JBA-AR1 with the following changes presented. Jim Hiatt seconded and the motion carried.

**9.17 GBN/JBA-AR(2)-Sexual Harassment, Required**

Terry Cahill made a motion to adopt GBN/JBA-AR2 with the following changes presented. Jim Hiatt seconded and the motion carried.

**9.18 GBNAB/JHFE-Suspected Abuse of a Child Reporting Requirements, Required, Update**

Jim Hiatt made a motion to update GBNAB/JHFE. Terry Cahill seconded and the motion carried.

**9.19 GBNAB/JHFE-AR1-Reporting of Suspected Abuse of a Child, Required, Update**

Terry Cahill made a motion to update GBNAB/JHFE with the following changes. Strike out the last two sentences in paragraph ten. Jim Hiatt seconded and the motion carried.

**9.20 GCDA/GDDA-Criminal Records Checks & Fingerprinting, Delete**

Jim Hiatt made a motion to delete GCDA/GDDA. Terry Cahill seconded and the motion carried.

**9.21 GCDA/GDDA-Criminal Records Checks & Fingerprinting, Required, New**

Terry Cahill made a motion to approve GCDA/GDDA with the changes made. Jim Hiatt seconded and the motion carried.

**9.22 GCDA/GDDA-AR- Criminal Records Checks & Fingerprinting, Delete**

Jason Jaeger made a motion to delete GCDA/GDDA-AR. Jim Hiatt seconded and the motion carried.

**10 Adjournment**

Jim Hiatt made a motion to adjourn the meeting at 8:11pm. Terry Cahill seconded and the motion carried.

Aja O'Keefe, Board Chair

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Lane Stratton, Principal

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