

ADEL SCHOOL DISTRICT
REGULAR BOARD MEETING
AUGUST 14, 2025 6PM

MEMBERS PRESENT

Jim Hiatt
Jason Jaeger-Phone
Aja O’Keeffe
Peter Osborne @ 6:21

STAFF PRESENT

Lane Stratton, Superintendent
Stacey Martin, School Teacher
Tonya Stratton, Clerk

PUBLIC PRESENT

None

OPENING

The meeting was called to order at 6:16 p.m. by Aja O’Keeffe at the Adel School in Adel, Oregon.

AGENDA

Jim Hiatt made a motion to approve the August 2025 agenda. Jason Jaeger seconded and the motion carried.

APPROVE MINUTES

Jim Hiatt made a motion to approve June 5, 2025 minutes. Jason Jaeger seconded and the motion carried.

CORRESPONDENCE

Rosanna Cahill sent the board of directors a thank you note thanking them for purchasing the character strong curriculum and appreciates the support.

PUBLIC COMMENT

None

REPORTS

6.1 Teacher Report – Stacey Martin

- IXL Subscription Renewal: Mrs. Martin shared that REN will once again be funding our annual IXL subscription through a grant. We are grateful for their continued support!
- Seismic Fire Alert & Tech Support: Adel experienced a connectivity issue with their seismic fire alert system. Thanks to Stacey for promptly connecting with TNET, who resolved the problem remotely. This situation highlights how positive the transition to TNET has been—we’re very happy with their support and service.
- Dental Visit Scheduled: The school dentist will be visiting on October 2, 2025.
- Professional Development:
- Ms. Stacey and Robin attended the REN Reading/Writing Training in Ontario this July.

- Ms. Stacey also participated in Smart Lab Zoom trainings to prepare for implementation in our school.
- Smart Labs will be providing three full days of in-person training from August 31st to September 2nd.
- Clean Energy Presentation: Ms. Stacey is scheduled to present a Clean Energy Bright Futures session on August 12th. We appreciate her leadership and excitement of learning and sharing her science knowledge with other educators.
- Health & Medication Training: Nurse Miranda will visit Adel on August 20th to provide training on dispensing medications.

6.2 Maintenance Report

- A huge thank you to Stacey, who has been working incredibly hard on improving our school grounds. She recently installed two new faucets that will allow us to water the lawn without using chlorinated water.
- At the preschool, efforts are underway to repair broken sprinklers in preparation for planting new grass. Unfortunately, progress has been slowed due to the topsoil delivery containing a large amount of rock, but work is continuing steadily.
- A special shout-out to Stacey again for providing and operating her tractor to help spread the soil—your dedication and hands-on support are truly appreciated!
- Travis has been tackling some items on the to do list around the school in preparation for school.
- The mower is in Klamath getting serviced, it hasn't been service since we bought it at least five years ago.

6.3 Principal Report (Lane Stratton)

- Cell Phone Policy Update:
- Mr. Stratton reported that, although legislation did not officially ban cell phones in schools, the Governor has issued an executive order to enforce a ban.
- A first reading of the cell phone policy will take place in October.
- The policy will be implemented by January.
- Please stay tuned for further details and be prepared to provide input during the first reading process.
- Civil Rights Training:
- Mr. Stratton has been working diligently on completing the Civil Rights Training modules—there are 8 total, and they are time-consuming. Once completed, Adel will be fully in compliance with Civil Rights training requirements.

- While each school is ideally expected to have three staff members trained, we are coordinating with Lake County to utilize trained personnel from the county in the event any issues arise. This approach ensures we remain compliant without overburdening our staff.
- Building Safety – Truss Certification:
- Due to the age of our buildings, we've been notified of a potential issue with our large-span wood trusses. If any were to fail—especially under heavy snow loads—we might not be covered by insurance unless they are certified as structurally sound.
- We will need to hire a structural engineer to inspect the trusses and provide a stamped certification confirming their integrity.
- This step is essential for maintaining coverage and ensuring the safety of our buildings.
- Mr. Louie resigned from his position and we had six applicants and I am happy to announce we have someone hired for his position that is very qualified!
- School Health survey will go home in the registration packets.

6.4 Clerk Report (Tonya Stratton)

- The district would like to extend our sincere thanks to Jason Jaeger for the use of his forklift to install the STEM Lab and for mowing the baseball field. Your support is greatly appreciated!
- Additionally, Al came out and did a fantastic job cleaning all the floors.
- Staffing Update:
- We're pleased to announce the hiring of Sandy Taylor as our new Paraprofessional.
- Summer Programs:
- Our summer swimming program went well, and several students also took advantage of summer camp opportunities.
- For students who were unable to participate, we will be providing funding for enrichment activities such as dance, skiing, and other extracurricular options to ensure all students have access to extended learning experiences.

6.5 Board Reports

None

6.6 Financial Report

No questions

INFORMATION/DISCUSSION ITEMS

7.1 OSBA Board Training

A suggestion was made to incorporate brief board training sessions into each regular board meeting by focusing on one topic at a time. The board agreed this would be a beneficial practice to support continuous learning and strengthen governance.

Additionally, members were reminded that the OSBA Roadshow will be coming to Paisley on October 30th, providing a great opportunity for professional development and board training.

7.2 Handbook

Mission Statement in the Handbook:

There was a discussion about the importance of including the district's mission statement in the student handbook to reinforce our values and ensure consistency in communication across all school documents. This addition will help align families, staff, and students with our educational goals and vision.

Pick-Up and Drop-Off Procedures for Younger Students:

A key topic of discussion was clarifying and formalizing the procedures for dropping off and picking up younger students ("littles"). The team explored the following questions:

What does a safe and efficient drop-off/pick-up process look like?

How do we write this clearly and effectively into school policy?

7.3 Pace Coverage on Building Roof Structures

Mr. Stratton discussed this in his principal report.

ACTION ITEMS

8.1 Approve June/July Bills

Peter Osborne made a motion to approve the June/July bills. Jim Hiatt seconded and the motion carried.

8.2 Handbook

Jim Hiatt made a motion to approve the 25-26 handbook additions. Jason Jaeger seconded and the motion carried.

8.3 Board Swearing

Peter Osborne and Aja O'Keeffe were sworn in as board members.

8.4 Election of Officers

Peter Osborne was nominated for board chair and Jason Jaeger for vice chair. All members were in favor.

Adjournment

Peter Osborne made a motion to adjourn the meeting at 7:11pm. Jim Hiatt seconded and the motion carried.

Aja O'Keefe, Board Chair

Lane Stratton, Principal
