

ADEL SCHOOL DISTRICT
REGULAR BOARD MEETING
NOVEMBER 09, 2023 6PM

MEMBERS PRESENT

Jim Hiatt
Aja O'Keeffe
Jason Jaeger-Call In
Peter Osborne

STAFF PRESENT

Lane Stratton, Superintendent
Tonya Stratton, Adel Clerk-Zoom In
Stacey Martin, School Teacher
Gail Woolery, Preschool Teacher

PUBLIC PRESENT

None

OPENING

The meeting was called to order at 6:18 p.m. by chair Aja O'Keeffe at the Adel School in Adel, Oregon.

AGENDA

Peter Osborne made a motion to approve the agenda. Jim Hiatt seconded and the motion carried.

APPROVE MINUTES

Peter Osborne made a motion to approve October 12, 2023 minutes, Jim Hiatt seconded and the motion carried.

CORRESPONDENCE

None

PUBLIC COMMENT

None

REPORTS

6.1 Teacher Report – Stacey Martin

- Mrs. Martin reported that report cards were sent out and they will be doing conferences after Christmas break. Stacey presented information regarding the Colorado trip her and Robin took in October. Colorado is an open enrollment state meaning they can go to whatever school they want. It's a competitive system with low economical areas visited. They were able to visit 1st, 4th and 5th grade classes. The Smart Lab honors the teachers teaching style. The materials are the constant of the program. Stacey provided pictures of the trip to the board and pointed out other pertinent information that she deemed valuable for our Steam Lab. To finish up the report Mrs. Martin attended district testing coordinator training so she could perform testing in the spring. She also attended bus training.

6.1 Teacher Report –Gail Woolery

- Mrs. Woolery reported that the kids went trick or treating at the post office and elementary school. She is impressed with the kid's knowledge regarding their ABC's ad math. They are

learning so fast. She reported that they have added 3 subs to the preschool. They are having school the two days leading up to Thanksgiving and will be serving up a Thanksgiving meal.

6.2 Maintenance Report

- Travis replaced some electrical outlets in the teacher house that were causing some light flickering. This could have possibly lead to a fire. He is going to be replacing the rest of the outlets. He also worked on troubleshooting the chlorinator system. The ball storage box and sprinkler system are next on the list.

6.3 Principal Report (Lane Stratton)

- Last summer we paid the clerk mileage to come out to keep up the grounds, move furniture, and clean. We plan to reimburse the sub custodial when she is coming out to clean while Brilene is out. Sammy Sharpe found an email stating where she worked one day a week as a sped teacher and an autism specialist the rest of the time. That will save us \$3,000. The ESD put on a SMART training. The ESD has a team that will move in and help students and staff during a tragic event. Hot topics in the legislation are early childhood increases to 22 million, early literacy including “no rules” and secure summer learning. ODE has asked to start a small school superintendent collaboration group. This has been very powerful.

6.4 Clerk Report (Tonya Stratton)

- Adam Young Finished up the teacher house. We ran in to a few small problems while renovating. One was the roof had no vents so he put in roof vents. While working he noticed that the skylight in the kitchen was in poor leaking condition so he took that out and sealed it up. Both of the vents and skylight were not in the original bid therefore it will cost a little more.
- We will have a bus and fingerprinting audit in the spring. I have provided ODE with the information they asked for to prepare for the audit.
- We put new tires on the suburban along with new shocks and an alignment. We also replaced the rear tires on the newer bus.
- Discussion was had on the septic system. The clerk reported she needs to fly the bidding in the paper to move the septic. The clerk asked the board if they wanted to replace the septic system at the community system while doing the work for the new Steam Lab. Ultimately, the discussion led to having someone come out to the school to see if we have to move the tank and contacting the building department regarding the permits. Once we know what work and type of permit is involved we will fly the job for bidding.

6.5 Board Reports

No board report. Mr. Stratton informed the board to keep an eye out on the Portland strike. It's going to be a national issue and it is a perfect storm.

6.6 Financial Report

The board asked last meeting why line item 1121 was in the hole. Mr. Stratton explained that when we built the budget last year we didn't plan on having 6-8 students. There is money in the K-5 we just have to move it and we will have a resolution next meeting.

INFORMATION/DISCUSSION ITEMS

7.1 Christmas Program

Discussion was had regarding who is cooking what, if there was enough food last year and who is doing the dishes. The clerk will purchase all the food the board is cooking and providing.

7.2 Review of Transportation Services

The clerk reported that currently we have two buses that require having a CDL. It is hard finding people that are qualified to substitute. The clerk proposed the idea of buying another vehicle that doesn't require having a CDL. She stated that we need to keep in mind in a few years we will be hauling a handful of kids to town. She is going to check with Hall Motor to see what they will give us for a trade in for the suburban and research how the district could sell the smaller diesel bus and report back.

7.3 Stem Room Update

Karah at Anderson Engineering has started the plans. Superintendent Stratton has visited with Darryl Anderson regarding the plans. Lane will be meeting with him in the next few days.

ACTION ITEMS

8.1 Board Position

Jim Hiatt made a motion to appoint Terry Cahill for the open board position. Peter Osborne seconded and the motion carried.

8.2 EFA-Local Wellness

Mr. Stratton informed the board we did not need this policy due to not having more than 25 employees. Peter Osborne made a motion to rescind EFA. Jim Hiatt seconded and the motion carried.

8.3 AC-AR-Discrimination Complaint Procedure

Jason Jaeger made a motion to adopt OSBA AC-AR model with recommended changes. Peter Osborne seconded and the motion carried.

8.4 EHB-Cybersecurity

Peter Osborne made a motion to NOT adopt EHB. Jim Hiatt seconded and the motion carried.

8.5 EHB-AR Cybersecurity

Peter Osborne made a motion to NOT adopt EHB-AR. Jim Hiatt seconded and the motion carried.

8.6 ICB-Religious and Cultural Holidays

Peter Osborne made a motion to NOT adopt ICB. Jason Jaeger seconded and the motion carried.

8.7 IGBHD-Program Exemptions

Peter Osborne made a motion to update IGBHD with OSBA model with recommended changes. Jason Jaeger seconded and the motion carried.

8.8 JFCF-AR Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying

Peter Osborne made a motion to update JFCF with OSBA model with recommended changes. Jason Jaeger seconded and the motion carried.

8.9 JGE-Expulsion

Peter Osborne made a motion to update JGE with OSBA model with recommended changes. Jason Jaeger seconded and the motion carried.

8.10 KL-Public Complaints

Peter Osborne made a motion to update KL with OSBA model with recommended changes. Jason Jaeger seconded and the motion carried.

8.11 KL-AR Public Complaint Procedure

Jim Hiatt made a motion to NOT adopt KL-AR. Peter Osborne seconded and the motion carried.

8.12 Approve Bills

Peter Osborne made a motion to approve the October bills. Jason Jaeger seconded and the motion carried.

Adjournment

Peter Osborne made a motion to adjourn the meeting at 7:58. Jim Hiatt seconded and the motion carried.

Aja O'Keefe, Board Chair

Lane Stratton, Principal