

## **ADEL SCHOOL DISTRICT**

### **REGULAR BOARD MEETING**

**November 16, 2025 | 6:00 PM**

Adel School – Adel, Oregon

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#### **MEMBERS PRESENT**

- Jim Hiatt
- Aja O’Keeffe
- Peter Osborne
- Jason Jaeger

#### **STAFF PRESENT**

- Lane Stratton, Superintendent/Principal
- Stacey Martin, Teacher
- Tonya Stratton, Clerk (via Zoom)

#### **PUBLIC PRESENT**

- None
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#### **OPENING**

The meeting was called to order at **6:14 p.m.** by Board Chair **Peter Osborne** at the Adel School in Adel, Oregon.

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#### **AGENDA**

Jason Jaeger made a motion to approve the **November 2025 agenda** with the following changes:

- 7.12 SIA Grant Agreement
- 7.13 STEM Lab Use
- 8.11 Approval of SIA Grant
- 8.12 STEM Lab Use

Aja O’Keeffe seconded the motion, and the motion carried.

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## APPROVAL OF MINUTES

Jim Hiatt made a motion to approve the **October 16, 2025** minutes. Jason Jaeger seconded, and the motion carried.

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## CORRESPONDENCE

- None
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## PUBLIC COMMENT

- None
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## REPORTS

### 6.1 Teacher Report – Stacey Martin

- Josh from LCRI Emergency Preparedness visited Adel School to identify a potential shelter-in-place location. He was impressed with the facility and agreed it would be an excellent site. Possible grant funding may be available to support this project.
- During the recent power outage, the generator functioned well and was operational before power loss. Stacey noted it would be beneficial to connect the generator to the west classroom refrigerator. She will consult with the electrician.
- Wi-Fi functioned well during the outage. Appreciation was expressed to Lane for transporting the generator and to those who allowed it to be borrowed again.
- A Zoom session with the REN group was held, with 50 students participating, including students from Silvies.
- Stacey thanked everyone for helping make the ribbon cutting a success and gave special recognition to the students for their presentations. Professionals in attendance were impressed with the students' scientific and mathematical vocabulary.
- Christmas program practice is progressing well. Ballet attendance is scheduled for Sunday the 30th; tickets and lodging have been purchased. *The Nutcracker* book was purchased and read to students.
- A water leak was discovered in the east classroom. Prescott assessed the issue and left caulking and sealant. Recommendations included adjusting the slope, installing a French drain, or adding a gravel drain. Water appears to be entering between the floor and wall.
- This year is a social studies curriculum adoption year; work on this is underway.

## ESD News

- Margy Colos will join the weekly team to help strengthen the student data-tracking plan.
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## 6.2 Maintenance Report

- None
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## 6.3 Principal Report – Lane Stratton

- **ML/EL:** Multilingual/English Language Learners
  - **Cyclical Monitoring:** ODE’s process for Special Education file review.
  - **PBAM:** Budget documentation process requiring additional coding by grade level, funding stream, and building.
  - **HR-1:** Federal tax cut bill impacts Oregon revenue due to Oregon being one of four states aligned with the federal tax process.
  - ODE has suggested eliminating the Education Advancement Council (EAC), which would also eliminate REN funding.
  - **SIS Update:** ODE Special Education department is revamping the Student Information System.
  - Karen (Frontier ESD Legislative Advocate) was instrumental in opposing PBAM changes and EAC/REN cuts.
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## 6.4 Clerk Report – Tonya Stratton

- Reported on the new preschool curriculum.
  - Training is planned with District #7 in Spring 2026, with costs split.
  - Reminder issued to board members regarding the audit survey.
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## 6.5 Board Report

- Jim Hiatt shared that OSBA training advised against conducting board business via social media or email.
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## 6.6 Financial Report

- No questions.
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## **INFORMATION / DISCUSSION ITEMS**

### **7.1 Board Training**

Mr. Stratton discussed communication protocols and chain of command, particularly in small communities where board members wear multiple hats. He emphasized addressing concerns with teachers first, then the principal if unresolved.

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### **7.2 Christmas Program**

Meal assignments were discussed:

- Jim – Turkey
  - Peter – Ham/Turkey
  - Aja – Ham
  - Jason – Potatoes/Ham
  - Terry – Turkey
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### **7.3 OSBA Election**

Mr. Stratton recommended a motion be made during action items to vote for **Steve Lowell** for the OSBA election.

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### **7.4 BHD – Board Member Stipends and Reimbursements (Optional)**

Cannot be implemented until included in the **2026–27 budget**.

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### **7.5 BCF – Advisory Committees to the Board (Optional)**

The district does not currently have this policy and has difficulty finding committee members.

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### **7.6 CEA – Educational Equity Advisory Committee (Optional)**

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### **7.7 DBEA – Budget Committee (Version 1, Highly Recommended, Update)**

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### **7.8 GCBD/GDBD – Sick Leave: Personal Illness and Injury Leave (Update)**

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## **7.9 GCBDE/GDBDE – Military Leave of Absence (Update)**

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## **7.10 IF – District Curriculum (Optional)**

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## **7.11 IGBAB/JO-AR – Education Records / Records of Students with Disabilities (Required, Update)**

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## **7.12 SIA Grant Agreement**

Mr. Stratton reported that Adel School District will receive **\$40,600** in SIA grant funds for the 2025–26 school year. Allowable uses include, but are not limited to:

- Extended instructional time
- Summer and before/after-school programs
- Technology investments
- Social-emotional learning
- Student mental and behavioral health supports
- Teaching and learning improvements
- Student health and wellness
- Trauma-informed practices
- Facility improvements related to student health
- Instructional assistants
- Art, music, PE, STEM, CTE, and TAG programs

The purpose of the grant is to address mental and behavioral health needs, increase academic achievement, and reduce disparities. Adel’s primary disadvantage is access due to geographic isolation.

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## **7.13 STEM Lab Use**

Mr. Stratton reported that Silvies School requested to use the STEM Lab alongside Adel students. A three-week trial was approved at no cost.

Ms. Stacey reported that while managing a larger group has been an adjustment, benefits include increased collaboration, leadership opportunities for Adel students, and social interaction. Challenges include differing school cultures and one particularly difficult student. Overall, she believes benefits outweigh challenges.

Board discussion included:

- Concerns raised by Aja O’Keeffe regarding her sons’ negative experiences and lack of prior parent notification.
  - Jim Hiatt noted the value of learning to manage challenges.
  - Jason Jaeger stated he had received no feedback.
  - Ms. Stacey acknowledged the communication oversight, apologized, and requested board guidance moving forward.
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## **ACTION ITEMS**

### **8.1 Approval of October Bills**

Aja O’Keeffe moved to approve the **October 2025 bills**.  
Jason Jaeger seconded. Motion carried.

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### **8.2 OSBA Election**

Jim Hiatt moved to elect **Steve Lowell** for OSBA Southwest Region.  
Aja O’Keeffe seconded. Motion carried.

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### **8.3 BHD – Board Member Stipends and Reimbursements**

Aja O’Keeffe moved to keep the existing BHD policy with no compensation.  
Jim Hiatt seconded. Motion carried.

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### **8.4 BCF – Advisory Committees to the Board**

Aja O’Keeffe moved not to adopt BCF.  
Jim Hiatt seconded. Motion carried.

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### **8.5 CEA – Educational Equity Advisory Committee**

Jason Jaeger moved not to adopt CEA.  
Jim Hiatt seconded. Motion carried.

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### **8.6 DBEA – Budget Committee**

Aja O’Keeffe moved to adopt DBEA with recommended changes.  
Jason Jaeger seconded. Motion carried.

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### **8.7 GCBG/GDBD – Sick Leave**

Jim Hiatt moved to adopt GCBG/GDBD with recommended changes.  
Jason Jaeger seconded. Motion carried.

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### **8.8 GCBDE/GDBDE – Military Leave**

Aja O’Keeffe moved to adopt GCBDE/GDBDE with OSBA-recommended changes.  
Jason Jaeger seconded. Motion carried.

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### **8.9 IF – District Curriculum**

Jason Jaeger moved not to adopt IF.  
Jim Hiatt seconded. Motion carried.

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### **8.10 IGBAB/JO-AR – Education Records**

Aja O’Keeffe moved to approve IGBAB/JO-AR with discussed changes.  
Jim Hiatt seconded. Motion carried.

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### **8.11 SIA Grant Agreement**

Jim Hiatt moved to adopt the SIA Grant.  
Aja O’Keeffe seconded. Motion carried.

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### **8.12 STEM Lab Use**

Jason Jaeger moved to table this item until the **January meeting** and gather additional parent feedback.  
Jim Hiatt seconded. Motion carried.

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### **ADJOURNMENT**

Jim Hiatt moved to adjourn the meeting at **7:20 p.m.**  
Aja O’Keeffe seconded. Motion carried.

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**Peter Osborne** Board Chair

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**Lane Stratton** Superintendent/Principal

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