

**LAKE COUNTY ESD
REGULAR BOARD MEETING
APRIL 27, 2022**

MEMBERS PRESENT: Jim Hiatt
Stefani Roseberry
Judy Springer
Clayton Sharp, Phone
Dale Chiono, Phone

STAFF PRESENT: Jack Thompson, Superintendent
Taylor Hileman, Board Secretary
Sara Sarensen, Business Manager

PUBLIC PRESENT: Lane Stratton
Mark Louie

OPENING

The meeting was called to order at 7:03 p.m. by Vice Chair Stefani Roseberry at the Lake County ESD, in Lakeview, Oregon.

CORRESPONDENCE

None

CONSENT AGENDA

An amended agenda was presented to include information and action item for resignation of School Psychologist Jana Greenshield with an addition of an executive session. Jim Hiatt made a motion to approve the amended agenda, Clayton Sharp seconded and the motion carried.

PUBLIC COMMENT

None

BOARD REPORT

Jim Hiatt reported that Adel is going well and they are planning their end of the year field trip.

FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)

- Business Manager, Sara Sarensen reported that April and May will show more revenue than the previous year. This is because the ESD is behind on state school fund payments because of the change in the taxes this year. The tax revenue for the year is down and ODE will be adjusting this in May.

SUPERINTENDENT REPORT (JACK THOMPSON)

- Jack informed the board that spring break at the end of March was much needed. Jack
- and his wife enjoyed time at the coast.
- District 7 is doing operation prom night. This is a simulation of what could happen from drinking and driving. The ESD School Response Team (SRT) will be at the high school to assist any kids who may need emotional support.
- Behavior Specialist, Kylie Hickey had her baby at the end of March.
- The Youth Mentor Program held their annual fundraiser and were able to raise \$8,000. Jim Hiatt donated a horse from the Beatty Butte Wild Horse Organization.
- Jack has been in contact with the contract SLP, Kaitlin to help her arrange her stay in Lake County.

INFORMATION ITEMS

BOARD POLICIES- 1ST READING

- a. **IKFB (P)** – Graduation Exercise
Do not need - Jack
- b. **IL (P)** – Assessment Program
Do not need - Jack
- c. **JB (P)** – Equal Educational Opportunity
This is a required policy. Jack suggested to remove the phrase “ESD communication systems and handbooks and will be published to the ESD website and made”. The 2nd reading will reflect these changes.
- d. **JBB (P)** – Educational Equity
Do not need - Jack
- e. **JFC (P)** – Student Conduct
Do not need Version 1 or Version 2 – Jack
- f. **JFCF (P)** – Hazing, harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence or Domestic Violence
Jack suggests inputting “superintendent” on page 3 for [employee position title]

These five policies will come back for a second reading at the May board meeting.

BOARD POLICIES- 2ND READING

- a. **IA (P)** – Instructional Goals
Do not need - Jack
- b. **IB (P)** – Freedom of Expression
Do not need - Jack
- c. **IGBI (P)** – Bilingual Education
No further comment or concerns
- d. **IIA(P)** – Instructional Resources/Instructional Materials
Do not need - Jack
- e. **IKF (P)** – Graduation Requirements
Do not need – Jack

2022-23 STAFF COLA AND INSURANCE CAP

The ESD staff would like to request that the Board approve a 4% COLA and \$15 insurance cap increase. Based on current staffing combined with projections for two new hires (Supt & School Psych), this request will cost approximately \$49,385, split almost exactly 50/50 between the General Fund and Special Funds. Preliminary budget estimates for next year show that our budget can come within \$12,000 of covering this cost. There are still some unknown expenses at this time, such as the actual cost of a new accounting assistant, and how much revenue might be generated by charging administrative fees on some of our special funds.

INTERGOVERNMENTAL AGREEMENT

Superintendent Thompson has created an intergovernmental agreement between Lake County ESD and Plush School District #18. This agreement explains the guidelines of which the superintendent would follow and act upon for the Plush School District. With the ESD board approval, Jack will present this to the Plush School District Board. If the Plush Board does not agree upon the terms of the agreement, the ESD will provide no administrative services.

AUDIT CONTRACTS

Business Manager, Sara Sarsen put out RFP's for an auditing contractor for the 2022-23 year. There were two responses, Umpqua Valley Financial and KDP. Umpqua Valley Financial has been the audit firm for the last three years. The general census is that the county is happy with Umpqua and would like to continue with them. District 7 would like to contract with KDP due to issues during the current year audit. Michael Carter stated that the District 7 would pick up the \$24,000 difference. The ESD, North Lake, Plush, Paisley and Adel will continue with Umpqua Valley Financial.

SCHOOL PSYCHOLOGIST RESIGNATION- JANA GREENSHIELD

Jana Greenshield formally submitted her letter of resignation. Jana has worked for Lake County ESD for 10 years. Jana's last day of work will be June 9, 2022.

EXECUTIVE SESSION

The board entered into executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent at 7: 50 p.m.

REGULAR SESSION

The board returned to regular session at 8:50 p.m.

ACTION ITEMS

APPROVE BOARD POLICIES -2ND READING FROM MARCH 16TH BOARD MEETING

Clayton Sharp made a motion to approve the board policies 2nd reading from the March 16, 2022 regular board meeting, Dale Chiono seconded and the motioned carried. The policies included:

DJC – Bidding Requirement

GBA – Equal Employment Opportunity

GBEA – Workplace Harassment

GBNA – Hazing, Harassment, Intimidation, Bullying, Menacing, Or Cyberbullying Reporting Procedures

GBNAA – Suspected Sexual Conduct with Students Reporting

GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements Reporting of Suspected Abuse of a Child.

APPROVE BOARD POLICIES – 2ND READING

Dale Chiono made a motion to adopt board policy IGBI – Bilingual Education, Clayton Sharp seconded and the motion carried. No action was taken on policies IA, IB, IIA, IKF.

APPROVE THE 2022-23 LICENSED/NON-LICENSED STAFF COLA AND INSURANCE CAP

Jim Hiatt made a motion to approve the 4% COLA increase and \$15 insurance cap for the 2022-23 school year. Clayton Sharp seconded and the motion carried unanimously.

APPROVE THE HIRE OF SPECIAL PROGRAMS ADMINISTRATOR

Dale Chiono made a motion to hire Mark Louie, Special Programs Administrator, Clayton Sharp seconded and the motion carried.

APPROVE THE RESIGNATION OF JANA GREENSHIELD

With many thanks and appreciation to Jana's many years of service to the ESD, Clayton sharp made a motion to approve the resignation of School Psychologist Jana Greenshield. Dale Chiono seconded and the motion carried.

APPROVE THE AUDIT CONTRACT

Jim Hiatt made a motion to approve Umpqua Valley Financial for auditing services to Lake County ESD, North Lake SD, Paisley SD, Plush SD, and Adel School District, as well as approving Lake County SD to contract their audit services through KDP with the \$24,000 difference to be paid by Lake County SD #7. Judy Springer seconded the motion and it carried unanimously.

APPROVE THE MEMORIAL DEDICATION OF JOHN GRIFFIN

In memory of John Griffin a previous ESD employee and board director, Dale Chiono made a motion to have the ESD board room named after John with a memorial plaque. Clayton Sharp seconded and the motioned carried.

APPROVE THE HIRE OF SCHOOL PSYCHOLOGIST, RYAN MCDOUGLE

With no comments or concerns, Dale Chiono made a motion to approve the hire of School Psychologist, Ryan McDougle. Clayton Sharp seconded and the motion carried.

APPROVE THE CONTRACT OF SPEECH LANGUAGE PATHOLOGIST- KAITLIN HALE

Jim Hiatt made a motion to approve the contract of Speech Language Pathologist Kaitlin Hale. Judy Springer seconded the motion and it carried unanimously.

APPROVE THE DISMISSAL OF BOARD DIRECTOR, GREG FLEMING

With no further comment, Dale Chiono made a motion to approve the dismissal of Director Fleming from the Lake County ESD Board. Clayton Sharp seconded and the motion carried.

Jack Thompson took a minute to thank the ESD Board of Directors for their service and support.

ADJOURN

There being no further business, the meeting adjourned at 8:56 p.m.

Jack Thompson, Superintendent

Stefani Roseberry, V. Chair