

**LAKE COUNTY ESD
WORK SESSION/REGULAR MEETING
AUGUST 23, 2023**

MEMBERS PRESENT: Jim Hiatt
Will Cahill
Stefani Roseberry
Judy Springer

STAFF PRESENT: Lane Stratton, Superintendent
Sara Sarensen, Business Manager
Taylor Hileman, Administrative Assistant
Mark Louie, Special Programs Administrator

PUBLIC PRESENT: None

OPENING

The board meeting was called to order at 6:01 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

CORRESPONDENCE

None.

CONSENT AGENDA

An amended agenda was presented to include information and action item: Board Resolution 2324-02. Stefani Roseberry made a motion to approve the amended agenda as presented. Judy Springer seconded the motion and the motion carried.

There being no changes or corrections to the June 21, 2023 regular board meeting minutes, Stefani Roseberry made a motion to approve the minutes. Jim Hiatt seconded the motion and it carried unanimously.

Further, there being no changes or correction to the July 12, 2023 organizational meeting minutes, Stefani Roseberry made a motion to approve the minutes. Judy Springer seconded the motion and the motion carried.

PUBLIC COMMENT

None

BOARD REPORT

None

FINANCIAL REPORT

Mrs. Sarensen provided a close out report for the 2022-23 year. This is an un-audited report so there is a chance for change due to future tax calculations. Sara showed that the ESD is right on track for the \$300,000 cash carry over.

IG REPORT (MARK LOUIE)

Mr. Louie explained to the board that the IG applications for all the districts have been submitted and most districts have been approved with Adel and Plush opting out. Early literacy will be joined into the IG application to be a seven-grant program application. Mark has been working with the school nurse to get annual trainings completed during in service. Mr. Louie has also taken on being the communicable disease liaison for the county as well as taking on the role of a county wide equity board pilot. This will be added into the Local Service Plan if it works out. Mark applied for and was granted a \$600,000 grow your own grant through the Eastern Oregon REN.

SUPERINTENDENT REPORT (LANE STRATTON)

Superintendent Stratton included a report in the board packet. A few things that were not included were:

- Lane has attended 4/5 board district meetings
- The ESD is still in contract for the house through the Methodist Church. Lane would like to continue to reserve the house through the vacancy and be able to offer it to student residency or for any teacher that may need a house. The ESD will be letting the virtual SLP stay in the house the week she travels here to do hearing screenings.
- Lane is looking into the starlink – satellite provider for internet. This would be a backup system for anytime the internet goes down. Lane is working with Evan Reese at District 7 to coordinate this. It is a \$2500 installation and \$250 monthly membership.
- Three staff members will be on maternity leave the beginning of the school year.
- Babbs Bindeman has given her formal resignation as the ESD custodian. Brittany Lov will be taking over the position.
- Adel has 10 students enrolled for the school year. The STEM room project has begun. Anderson Engineering will be constructing an addition to the school room that will be an 800-1200 square foot science lab.
- Plush has four – six kids going into the school year. They have added a preschool transition program. Plush is working on an inter-district transfer agreement.
- Paisley is off to a great start and has more licensed staff than the rest of the county. The DLP has 140 kids on a waiting list.
- District 7 was offered business support from the ESD. The ESD is unable to fulfill the request for a state testing coordinator as it is a very full-time position during the testing season.

INFORMATION/ DISCUSSION ITEMS

2023-24 ESD SUPERINTENDENT GOALS

Superintendent Stratton provided the board his goals for the 2023-24 school year. Lane has three main focuses for this year:

1. Obtain professional admin license
2. Increase and Improve knowledge and perception of the ESD
3. Leadership

ADMINISTRATIVE ASSISTANT 2023-24 CONTRACT

The administrative assistant is on a yearly contract that is board approved or denied typically in May for the following year. This was missed in the spring and Lane is asking for the board to approve the 2023-24 administrative assistant contract.

REVENUE INCREASE DISCUSSION/COLA/FTE INCREASE

The state budget came in more than what the ESD budgeted for the 2023-24 school year resulting in an additional \$30,000 in revenue. Lane has two options. Increase the staff's COLA by 1% or possibly increasing the SLP FTE depending on child services count. Board Chair Cahill asked Lane to present a formal request to the board.

DEPARTMENT BOARD REPORTS

Mr. Stratton would like to invite ESD staff to attend board meeting to give program updates.

BOARD TRAINING

It was discussed last fall to provide a countywide board training. The board was in agreement that it would need to be countywide due to the cost. The ESD will plan to coordinate this for the spring time.

FALL KICK OFF BBQ

Superintendent Stratton invited the board to the annual back-to-school kick off BBQ.

BOARD RESOLUTION 2023-24-02

The ESD received \$6,000 from the Eastern Oregon REN award as scholarships to Lake County students pursuing a career in K-12 education. These funds were received after the budgeting process for the 2023-24 was complete.

ACTION ITEMS

2023-24 ADMINISTRATIVE ASSISTANT CONTRACT

With no further questions or concerns, Jim Hiatt made a motion to approve the 2023-24 administrative contract. Judy Springer seconded the motion and it carried unanimously.

BUDGET RESOLUTION 2324-02

With no further questions or concerns, Stefani Roseberry made a motion to approve the 2324-02 Board Resolution. Jim Hiatt seconded the motion and the motion carried.

There being no further business, Stefani Roseberry made a motion to adjourn the meeting. Jim Hiatt seconded the motion. The meeting adjourned at 7:24 p.m.

Lane Stratton, Superintendent

Will Cahill, Board Chair