

ADEL SCHOOL DISTRICT
REGULAR BOARD MEETING
FEBRUARY 12, 2023 6PM

MEMBERS PRESENT:

Jim Hiatt
Jason Jaeger-Phone
Aja O’Keeffe

STAFF PRESENT:

Lane Stratton, Superintendent
Tonya Stratton, Adel Clerk
Stacey Martin, School Teacher

PUBLIC PRESENT:

JOE & TESS LANE

OPENING

The meeting was called to order at 6:08 p.m. by chair Aja O’Keeffe at the Adel School in Adel, Oregon.

AGENDA

Jim Hiatt moved to approve the agenda with the following amended, under action items add 8.5 Retention & Recruitment Bonus. Jason Jaeger seconded and the motion carried.

APPROVE MINUTES

Jim Hiatt made a motion to approve January 2023 minutes. Jason Jaeger seconded and the motion carried.

CORRESPONDENCE

None

PUBLIC COMMENT

None

REPORTS

TEACHER REPORT – STACEY MARTIN

- Parent Teacher Conferences-We are about finished up. We held some conferences with students present. Stacey spoke to the board to let them know the importance of Mr. Stratton’s role not only as the principal but the role he plays advocating for services for our students. At parent teacher conferences it came to light that he is here to serve the students and he is vital for our school to provide us with the services we need, to supporting parents and answering our questions. His gentle assertiveness has been beneficial for what we are trying to accomplish.
- Eastern Oregon Math Challenge-Four of the Adel students presented a math challenge to the people in attendance. The kids participated in this themselves and they are very excited to challenge the folks in attendance.
- New Books-We did not have a lot of foundational reading books since we were a 4-8 grade school. We ordered new books and they are decodable books. The students are very excited about them.
- District testing-CBM, Star 360 testing (core district testing), math fluency. We look at the data and see where we can improve our instruction. This consists of Robin Shine, Sammy Sharpe, and Amy

Fortune. Amy's job is to look at the data and find where we can improve our instruction. After getting together we tweaked some stuff and come spring we should see improvement. There has been an unusually giant growth from the fall. Kids had some fall back over the summer. Scores from data from spring to fall there were some huge gaps so I would like to encourage the board to consider some sort of summer school, reading program, math camp since the budget is coming.

- Valentine's Day-Having a party and the preschoolers are coming over
- Refrigerator-We got a new refrigerator and the service was fantastic and we now have a surge protector for the fridge.
- Math Curriculum-I provided Mr. Stratton a math curriculum quote.
- Spring Trip Central Oregon-Going on our spring field trip May15-19 to Central Oregon because it ties in to what we have been studying (extreme survive, landscape and mountains). While there we will partake in orienteering, Smith Rock, scavenger hunts, and Newberry Station. We will be staying at Eagle Crest Condos. We have several parents that are going and Tonya Stratton is driving the bus.
- Costume building –Adam should be starting on the shed. It is going to take several hours to get all the stuff out of the shed.

MAINTENANCE REPORT (TRAVIS KOEFOED) CLERK READ REPORT COMPLETED

- Defrosted preschool toilet line
- Placed hornet trap in preschool attic

TO DO

- Fix or replaced leaking sink at school, acoustic tile, water fountain, urinals, caulk flashing at community center

Board members do not want the water fountain replaced because we don't drink the water. The water tastes really bad. We buy water from Aspen Spring Water Company and questions were asked, how much do we pay for water service? To rent a cooler? It was decided that we would buy a cooler and stop renting one.

PRINCIPAL REPORT (LANE STRATTON)

- I have not given up on the STEM room. I sent out an email to the state looking for guidance and the process. I also talked to Sara to see how much money Adel has in the cash carry over in case we didn't receive funding to pay for the room and if this would hurt us. We have plenty of money to operate if we don't receive the funding. Lane would like Travis to help design the space so we can get some bids because currently we have roughly \$90,000 that we do not want to lose. We currently have \$30,000-\$40,000 in our construction account and with cash carry over we could at least get the structure built. Mr. Stratton does not want to lose the grant money. All three of the board members present agreed that we could get the process started and gave the okay knowing we may need to use cash carry over money.
- Audit Service Update-Mr. Stratton talked to the owner Umpqua Valley Financial and would like to continue to use their services for one more year so there would be no need to do a RFP. Mr. Tuchscherer reassured me that they were going to stay in business. All board members presented were fine with keeping the same auditor.
- Teacher Housing-Our tenants are almost out. Spoke with Eastern Oregon Wren to let them know we are possibly looking at renting it for temporary housing for internships or student teaching opportunities.
- LSP-I am presenting the plan tonight. Monday night I will be presenting to North Lake and Paisley. Tuesday is Plush' meeting. LCSD #7 is not presenting theirs until the March meeting. ESD will approve the plan this month. Other discussion was mentioned that Adel would not be interested in using district 7 employees to come to Adel. All further planning meetings were cancelled regarding the LSP. Lane stated he has made some changes already and LCSD #7 is receiving additional services

outside the MOU.

- Legislative Update-Recorded number of bills are being introduced. 300 specifically dealing with education. Mr. Cahill is on the legislative committee OEEED and we are fortunate for that.
- Adel lock Down-I am going to a debriefing regarding the lock down in Adel/Plush at LCSD#7. LCSD#7 concerns are the lack of communication from the sheriff's office. I will also share the concerns of the lack of law enforcement presence at both schools when this happened.

CLERK REPORT (TONYA STRATTON)

Tonya has been working on the Adel website that is hosted on the ESD website. She reported that she is putting information up about Mrs. Shine and Ms. Martin. She also stated she would like to put board member's pictures along with their email addresses and a brief description and how long they have served. The clerk stated that we couldn't have a work session tonight because she did not follow the public rules to post about the work session. The clerk reported that she is having a meeting with the OSBA rep to discuss the cost associated with having an electronic policy book posted on our website. She is also going to register for IPM training at the end of March. Tonya shared with the board a copy machine update. She reported that she called a place in Klamath Falls that could service our machine and they would charge \$150 per hour from the time they leave Klamath Falls until we leave they departure. So now we have an option if our machine breaks down. Parts would be an added expense.

PLUSH REPORTS

Jim Hiatt attended last month and there wasn't anything to exciting.

Board Report

No report

Financial Report

The clerk provided members with the printout. The chair asked, "why we pay more mileage for one student than the other". That is due to the number of days they attend LCSD#7.

Information/Discussion Items

Board Vacancies-We have two board vacancies. Position #1 Jim Hiatt and position #4 Jason Jaegar

Oregon Government Ethics Commission-Statement of economic interest. Each district has to have a representative that is in charge of making sure board members create an account and get their information downloaded by the March 15th deadline. This deadline is for an account. The personal information deadline is April 15. Discussion was had regarding what type of information you have to report. We also talked about getting together before the next board meeting to create accounts. Jason asked if this was a state law. The clerk has provided the board members with a pamphlet that will answer a lot of questions.

Retention & Recruitment Grant-Sara Sarensen has provided three different options for staff bonuses. The board will vote during action items. Board chair feels like it is fair depending on hours you work FTE. Jason Jaegar and Jim Hiatt agree. Discussion came up regarding Travis Koefed's hours. Mr. Stratton stated that we hired him as an on call basis. Mr. Hiatt asked if this is like a bonus. The board likes that it is based on how many hours you work. Jim mentioned that the custodian and maintenance employees have not been here that long so it is a nice little bonus of appreciation. Stacey mentioned how generous it is.

21-22 Audit-You were provided a letter from the auditor. The clerk also provided you with the complete print out from the audit. Mr. Stratton stated per ODE we have to have public comment regarding the audit. Now is the time to make any public comments. There are no public comments.

Emergency Onsite review-We have some school safety prevention grant money and we have hired a couple of guys to evaluate our schools. They will be here March 8th and will do a safety inspection on Adel School and will provide us a report. They will also train us with some fentanyl and narcan information and reunification evacuation stuff.

Action Items

Approve Bills

Jim Hiatt made a motion to approve the January bills. Jason Jaeger seconded the motion and the motion carried.

JAE-JAE-AR

Jim Hiatt made a motion to update policy JEA-JAE-AR as presented with OSBA noted changes. Jason Jaeger seconded the motion and the motion carried.

Local Service Plan

Jason Jaeger made a motion to approve the 23-24 Local Service Plan from the ESD as presented. Jim Hiatt seconded the motion and the motion carried.

Retention & Recruitment Bonus

Jason Jaeger made a motion to approve the FTE bonus for Adel staff and Jim Hiatt seconded the motion and the motion carried.

Adjourn

Aja O'Keefe made a motion to adjourn the meeting at 7:35 pm. Jason Jaeger seconded the motion and the motion carried.

Aja O'Keefe, Board Chair

Lane Stratton, Principal