

**LAKE COUNTY ESD
REGULAR BOARD MEETING
OCTOBER 5, 2022**

MEMBERS PRESENT: Stefani Roseberry
Judy Springer
Clayton Sharp, Phone
Dale Chiono, Phone
Will Cahill

STAFF PRESENT: Lane Stratton, Superintendent
Taylor Hileman, Administrative Assistant
Sara Sarensen, Business Manager

PUBLIC PRESENT: None

OPENING

The meeting was called to order at 6:02 p.m. by Board Vice Chair Stefani Roseberry at the Lake County ESD in Lakeview, OR.

CORRESPONDENCE

None

CONSENT AGENDA

An amended agenda was presented to the board to include information item 4.7 – Board Director letter of interest. Judy Springer moved to approve the agenda as presented. Clayton Sharpe seconded and the motion carried unanimously.

There being no additions or corrections to the minutes of the August 24, 2022 regular board meeting and workshop, Judy Springer moved to approve the minutes as presented. Clayton Sharp seconded and the motion carried unanimously.

BOARD REPORT

- None

FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)

- Ms. Sarensen expressed that we are off to a good start and currently on track. The Audit on site part has been completed and now working on follow up pieces. Director Roseberry questioned the 385% used on improvement of instruction service. Ms. Sarensen explained that this is the tuition reimbursement and part of the retention grant.

SPECIAL PROGRAMS REPORT (MARK LOUIE)

- Mark Louie was not present for the meeting; Superintendent Stratton gave a brief update for Mark.
- Mark has helped out all the districts with their integrated guidance reporting.
- The ESD is hosting ODE for all integrated guidance meeting to help determine the needs of the districts.
- This Sunday - Tuesday, Mark will be attending an OAESD superintendent's conference with Lane in Bend.

SUPERINTENDENT REPORT (LANE STRATTON)

- Superintendent Stratton gave an update on the latest hiccup with our telatherapist SLP. The contracted SLP recently moved to the state of Washington and Lane was just informed of her having to have a Washington license on top of her Oregon license. To help combat this, Lane offered to pay for a AIRBNB in Oregon for her to use as her address until she could get her Washington license. Thankfully the state of Washington granted her a temporary license and

she was able to begin sessions this week.

- Lane informed the board of the current SLP caseload that Kathleen Jones is currently handling on her own. Lane wanted the board to be aware of the possibility of hearing rumors of needing another SLP. Lane is trying to find a way to hire either another SLP or SLPA for next year.
- Superintendent Stratton gave a quick update on the SSPS (School Safety Prevention System) position. There are still a lot of unknowns regarding this grant funded position.
- ODE's representative for Small Rural Schools will be attending the ODE meeting here in Lakeview on Wednesday, October 12th.

INFORMATION ITEMS

OATH OF OFFICE – WILL CAHILL

Tabled since the July 2022 board meeting, Will Cahill officially took his oath of office.

I, Will Cahill, do solemnly swear that I will support the constitution of the United States of America, and the Constitution of the Stat of Oregon, and the laws thereof, and will faithfully and honorably demean myself in the office of ESD Zone #1 to which I have been appointed, to do the best of my ability, so help me God.

ELECTION OF OFFICERS

Director Chiono made a motion to elect Will Cahill as board chair, and Stefani Roseberry as Vice Chair. Judy Springer seconded and the motion carried unanimously.

ESD – WHO WE ARE, WHAT WE DO

Superintendent Stratton wanted to share this document with the board. This is an informational packet that explains what ESDs do, the funding, core services, history of ESDs and how to advocate with the legislators.

OSBA FALL REGIONAL MEETING

The annual OSBA fall regional meeting is being held on Wednesday, October 19th, at the Paisley Community Center with dinner being provided by P's Q. Directors are encouraged to attend and to let Board Secretary, Taylor Hileman, know of their attendance for dinner reservations. This falls in line with the October regular board meeting. After discussion of what board members are able to attend, the board meeting might be cancelled.

EI/ECSE TEMPORARY HIRE

Mike Benson, Director of EI/ECSE program hired Brittany Lov as a temporary hire in place of Kiley Dozier who is on maternity leave until middle of December. It is possible Brittany will become a permanent part time hire due to the need at Head Start.

ADEL/PLUSH LOCKOUT – SEPTEMBER 14, 2022

Superintendent Stratton mailed a letter to the parents and staff of the Adel and Plush school districts regarding the lockout that took place on September 14, 2022. The lockout was due to a armed and dangerous man who was fleeing through the Warner Valley.

BOARD DIRECTOR LETTER OF INTEREST – SAMANTHA HALL

Samantha Hall has submitted a letter of interest of becoming an ESD board director. Sam lives in Zone 3 that has been vacant since the passing of Board Director, John Griffin. With board approval, Sam would be sworn in at the next regularly scheduled board meeting.

BOARD POLICIES – 1ST READING

BBBA (P) – BOARD MEMBER QUALIFICATIONS

Optional, recommended by Superintendent Stratton to not adopt.

CPA (P) – LAYOFF AND RECALL FOR ADMINISTRATORS

Highly Recommended, changes included all-inclusive pronouns and highlighting of ORS.

CPA (AR) – LAYOFF AND RECALL FOR ADMINISTRATORS

Optional, no further discussion.

EFA (P) – LOCAL WELLNESS

Conditionally Required, Stratton explained the ESD does not have to adopt because the ESD does not operate a school.

EFA (AR) – LOCAL WELLNESS PROGRAM

Delete, OSBA recommends to delete policy if already adopted. No further discussion.

EH (P) – RECORDS AND DATA MANAGEMENT

Optional, Superintendent Stratton recommends the board to not adopt this policy.

EH (AR) – RECORDS AND DATA MANAGEMENT

Optional, Superintendent Stratton recommends the board to not adopt this policy.

BOARD POLICIES – 2ND READING

DH (P) – LOSS COVERAGE

Highly Recommended: Upon adopting this policy, the brackets needs to be removed and to state “ESD’s insurance agent of record”

GBA (AR) – VETERANS’ PREFERENCE

Highly Recommended: no further discussion

GBL (P) – PERSONNEL RECORDS

Optional: no further discussion

GBLA (P) – DISCLOSURE OF INFORMATION

Delete: recommended by OSBA, no further discussion

GCBDA/GDBDA (AR) – OREGON FAMILY LEAVE

Highly Recommended: no further discussion

IGBAF (AR) – SPECIAL EDUCATION – IEP

Required: No further discussion

IGBAG (AR) – SPECIAL EDUCATION – PROCEDURAL SAFEGUARDS

Required: no further discussion

IGBB (P) – TALENTED AND GIFTED PROGRAMS

Conditionally Required: Superintendent recommends that the board does not adopt

ACTION ITEMS

APPROVE BOARD POLICES 2ND READING

Stefani Roseberry made a motion to adopt board policies 2nd reading to include DH with discussed changes, GBA, GBL, GCBDA/GDBDA, IGBAF, IGBAG and excluding 2nd reading policies GBLA and IGBB. Clayton Sharp seconded the motion, and it carried unanimously.

There being no further business, the meeting adjourned at 6:41 p.m.

Lane Stratton, Superintendent

Will Cahill, Chair