

**LAKE COUNTY ESD
REGULAR BOARD MEETING
NOVEMBER 19, 2025**

MEMBERS PRESENT: Will Cahill
Dale Chino
Samantha Hall
Stefani Roseberry

STAFF PRESENT: Lane Stratton, Superintendent
Taylor Hileman, Administrative Assistant
Sara Sarense, Business Manager
Margie Colas, IG Liaison

PUBLIC PRESENT: None

OPENING

The meeting was called to order at 6:01 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

CORRESPONDENCE

None

CONSENT AGENDA

Superintendent Stratton presented an amended agenda to include information and action item board advisory seat. With no other amendments to the agenda Director Hall made a motion to approve the agenda as presented. Director Roseberry seconded the motion and it carried.

With there being no corrections or concerns, Director Roseberry made a motion to approve the September 17, 2025 regular board meeting minutes. Director Hall seconded the motion and it carried.

PUBLIC COMMENT

None

BOARD REPORT

- Director Hall reported of her attendance to her first OAESD governance council meeting with Lane and Will.

FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)

- Mrs. Sarense touched on a few things on her financial report including the tax difference due to the Idaho power appeal, the Medicaid Administrative Claiming amount, the underspending amount on the psychology line due to not needing an aide. The ESD carried over \$35,429 from the previous year and that is a new line on the report. The ESD is healthy on the cash carry over at this point.
- Director Roseberry questioned the instructional support line being over \$6,742. Ms. Sarense explained that the mileage has been more than anticipated.
- Ms. Sarense provided a report and update on the Medicaid Administrative Claiming. The ESD has brought in \$12,000 in new money with three claims, District 7 has received \$23,000 in new money with two claims.
- Ms. Sarense also presented the financial audit document to the board. The auditors will present at the February board meeting.

INTEGRATED GUIDANCE LIAISON REPORT (MARGIE COLAS)

- Margie has assisted the districts with their quarter one Integrated Grant reporting that was due November 15th.
- Ms. Colas is assisting Adel with purchasing pre-K curriculum.
- She is assisting Lakeview High School with their HSS review in January.
- Margie attended the COPA meeting in Redmond.
- She is trying to find the purpose of the Lake County Equity Committee consortium. They met on November 9th.

SUPERINTENDENT REPORT (LANE STRATTON)

- The ESD still has a maintenance position open and recently hired a new custodian.
- Lane explained that the ESD is monitoring the after-school district events and determined when an employee should be paid vs not paid. Staff will be paid if they are directly serving a student.
- There are currently a lot of open superintendent positions throughout Oregon.
- Lane explained how the HB-1 affects Oregon more than any other state because of Oregon's tax structure.
- Lane updated the board on the budgeting for the ESD for next year. If the SSA was cut at 2.5% the ESD would lose around \$8,000 and a 1% cut on the SSF would be roughly \$18,000.

INFORMATION ITEMS

OSBA ELECTIONS

Steve Lowell is up for election for Position 4. Steve has been previously elected by our ESD board for this position. Steve has also been great about attending our OSBA fall regional meetings in Paisley as our local representee.

OREGON EDUCATIONAL COLLABORATIVE

A newsletter was passed around to inform the board of what the OEC is currently doing. The OEC is also providing professional development that Lane is able to partake in. The ESD pays the OEC membership dues out of the 10% side.

LOCAL SERVICE PLAN MEDIATION UPDATE

The mediation meeting will include all the superintendents plus the mediator, Sam Breyer. Director Roseberry suggests that Administrative Assistant Taylor Hileman attend to take notes.

BOARD MEMBER LETTER OF RESIGNATION

Director Judy Springer submitted a letter of resignation from the ESD board. The board would like to thank Judy for her time as an ESD board member and gives their warmest wishes.

BOARD MEMBER LETTER OF INTEREST

Mark Louie, previous employee of the ESD, has submitted a letter of interest in the recent vacancy on the board. Mark mentioned in his letter that he has many years of experience in the educational world that would qualify him as a great candidate.

BOARD POLICIES – 1ST READING

GCBGDGDBD (P) – SICK LEAVE – PERSONAL ILLNESS AND INJURY LEAVE

This policy in its entirety was incorporated into the ESD's current leave and absences policy.

GCBDE/GDBDE (P) – MILITARY LEAVE OF ABSENCE

There were no further questions or concerns for this policy.

IGBAB/JO (AR) – EDUCATION RECORDS/RECORDS OF STUDENTS WITH DISABILITIES

There were no further questions or concerns for this policy.

IKF (P) – GRADUATION REQUIREMENTS

The ESD is not required to have this policy because we do not operate a school. *This policy will not be adopted.*

JO/IGBAB (AR) – EDUCATION RECORDS/RECORDS OF STUDENTS WITH DISABILITIES

There were no further questions or concerns for this policy.

JOA (P) – DIRECTORY INFORMATION

There were no further questions or concerns for this policy.

OSBA/COSA LEGISLATIVE REPORT

The board was given the OSBA COSA legislative report to read on their own time. This includes all the educational related proposed bills in legislation right now.

ESD BOARD ADVISORY SEAT

It was mentioned in the ESD audit that the ESD board operates with two advisory seats. The ESD has not had the advisory seats filled in quite some time. The board requested more information on the process of eliminating these seats, keeping them but not filling them, or how to go about filling them. More information will be presented at the next meeting.

ACTION ITEMS

BOARD POLICIES – 2ND READING

Director Roseberry made a motion to approve the board policies, 2nd reading that include GCBD/GDBD, GCBDE/GDBDE, IGBAB/JO, JO/IGBAB, and JOA. Director Hall seconded the motion and it carried.

BOARD MEMBER APPOINTMENT

Director Hall made a motion to approve Mark Louie as an ESD board director. Dale Chiono seconded the motion and it carried unanimously. The board would like to again thank Judy Springer for her time on the ESD board.

OSBA ELECTIONS – STEVE LOWELL

Without further question, Director Roseberry made a motion to elect Steve Lowell for OSBA position 4. Director Hall seconded the motion and it carried.

ESD BOARD ADVISORY SEAT

Director Hall made a motion to table movement on the ESD advisory board seat. The board would like to have further information on this. Director Roseberry seconded the motion and it carried.

There being no further business, the meeting adjourned at 7:32 p.m.

Lane Stratton, Superintendent

Will Cahill, Chair