

**LAKE COUNTY ESD
REGULAR BOARD MEETING
FEBRUARY 25, 2026**

MEMBERS PRESENT: Stefani Roseberry
Will Cahill
Samantha Hall
Mark Louie
Dale Chiono

STAFF PRESENT: Lane Stratton, Superintendent
Taylor Hileman, Administrative Assistant
Sara Sarensen, Business Manager
Margie Colas, IG Liaison

PUBLIC PRESENT: None

OPENING

The meeting was called to order at 6:02 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

CORRESPONDENCE

None

CONSENT AGENDA

An amended agenda was presented to the board to include information item 4.7, Board Policy BBB and BBB-AR, and action item 5.4, amendment to board policy BBB. Director Roseberry made a motion to approve the amended agenda as presented, Director Hall seconded the motion and it carried.

There being no additions or corrections to the minutes of the January 28, 2026 regular board meeting, Director Chiono moved to approve the minutes as presented. Director Roseberry seconded and the motion carried unanimously.

2024-25 AUDIT

Savannah from Umpqua Valley Financial joined the meeting via Zoom to present the 2024-25 financial audit. Savannah started by thanking Ms. Sarensen and the board for their timely responses to any inquiries they had. The audit was submitted in a timely manner and was even filed early. The 2024-25 audit had no findings. Savannah mentioned that she and the audit team had no concerns over internal controls of the ESD. Lane asked Savannah if there was anything the ESD could improve on or do a better job on and Savannah responded that there is nothing at this time. After the presentation, Ms. Sarensen also went over the reports that were included in the board packet.

REPORTS

BOARD REPORT

- None

FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)

- Mrs. Sarensen asked the board if they would like to continue to get the expenditure report. This report is redundant in the information that is on the monthly financial summary. The board mentioned that they liked the percentage line on the report and asked if there was any way to put that information onto the monthly summary.
- Ms. Sarensen reported that there is a noticeable swing on meeting the 90% funds from the previous months report. This is a reflection of charging North Lake SD #14 \$15,000 for Amy Fortune.

SPECIAL PROGRAMS LIAISON REPORT (MARGIE COLAS)

- Ms. Colas reported that there is change on the horizon but that there is no clear answer at this time.
- Ms. Colas is working with Adel, District 7, and North Lake on the Renaissance program. She assisted Paisley and Plush with quarter two submission of their Integrated Guidance Report.
- Ms. Colas is working with District 7's high school principal, Mrs. Alves on meeting the metrics for the High School Success grant. They are working on a proposal to present to Mr. Carter.
- Ms. Colas is working with a vendor for virtual reality CTE demo pathways of HVAC and electrical career opportunities, among others. Currently North Lake and District 7 are looking into this as an option to pursue.

SUPERINTENDENT REPORT (LANE STRATTON)

Superintendent Stratton touched on a few things in his written board report, including:

- Mr. Stratton expressed his frustrations with the SSPS (school safety prevention specialist) grant. ODE has reduced the funding for this grant down to \$15,000 for the biennium. Lake County ESD is one of the four ESDs to have significant reduction in this grant. Lane had a discussion with an ODE representative and expressed his frustrations.
- Lane let the board know of some unofficial staffing changes for next year. Amy Fortune and Kathleen Jones have verbally asked to be reduced to part time for next year. Brittanie Sheridan has verbally asked to have an extended maternity leave next year. Lane is in the process of working out these schedules and has asked the three employees to submit written requests.
- Lane and Sara have submitted a contract to Paisley for the administrative/superintendent services he is providing to them.
- Lane informed the board that he assisted District #7 by being an FFA judge.

INFORMATION ITEMS

BUDGET UPDATE

At this time, neither Lane nor Sara have anything to report on.

LOCAL SERVICE PLAN UPDATE

Lake County SD #7, North Lake SD #14, Paisley SD#11, and Plush SD #18 have all approved the 2026-27 Local Service Plan. Adel SD #21 did not have a February board meeting. Lane does not see any issue with it being approved at their next meeting.

Lane mentioned that there will be some changes to the Plush 2026-27 MOUs. He has an upcoming meeting with the deputy clerk to discuss the changes to be made.

CONTRACT RENEWALS

Annually Margie Colas, Special Programs Liaison, Taylor Hileman, Office Manager/Admin Assistant and Sara Sarensen, Business Manager have their contracts renewed for the next year. Lane noted that Taylor Hileman's contract reflects a raise as discussed between the two of them.

SUPERINTENDENT MID-YEAR GOAL UPDATE

Lane went through his goals with the board and explained his progress on each section.

GOOGLE DRIVE – BOARD POLICIES

Board Secretary, Taylor Hileman demonstrated how to access the Google drive board policy book. This is an online version to the policy binder. The Google drive is broken out by sections, and there is a master list that includes the policy name and code. The master list will also reflect any significant notes for the policy updates. Director Hall suggested that the policy name on the master list include hyperlinks to the policy itself.

BOARD POLICY BBB AND BBB-AR

Board Policy BBB and BBB-AR were presented to the board based on the previous discussion and decision to not have advisory board positions available as part of the ESD board layout. It was suggested to the board to remove section 3 of policy BBB, which states:

“Nonvoting Advisory Members

The Board will appoint nonvoting advisory members to the Board as the Board deems important. Nonvoting members shall not participate in executive sessions unless invited by the Board.”

Lane suggested to the board to delete BBB-AR.

ACTION ITEMS

CERTIFIED OFFERS OF EMPLOYMENT 2026-27

Annually by March 15th the Board of Directors must officially offer continued employment contracts to licensed personnel. With no further discussion, Director Hall made a motion to approve all certified offers of employment for the 2026-27 year. Director Louie seconded the motion and it carried unanimously.

CONTRACT RENEWALS

With no further discussion, Director Roseberry made a motion to approve the contract renewals for Margie Colas, Sara Sarensen, and the amended contract for Taylor Hileman. Director Hall seconded the motion and it carried.

REMOVAL OF BOARD POLICY BBB-AR

Director Roseberry made a motion to remove board policy BBB-AR. Director Hall seconded the motion and it carried.

AMENDED BOARD POLICY BBB

Director Roseberry made a motion to approve the amended board policy BBB. Director Louie seconded the motion and it carried.

There being no further business, Director Roseberry made a motion to adjourn the meeting. Director Hall seconded and the meeting adjourned at 7:20 p.m.

Lane Stratton, Superintendent

Will Cahill, Chair