

**LAKE COUNTY ESD  
REGULAR BOARD MEETING  
NOVEMBER 16, 2022**

**MEMBERS PRESENT:** Stefani Roseberry  
Judy Springer  
Clayton Sharp, Phone  
Will Cahill  
Samantha Hall

**STAFF PRESENT:** Lane Stratton, Superintendent  
Taylor Hileman, Administrative Assistant  
Sara Sarensen, Business Manager  
Mark Louie, Special Programs Administrator

**PUBLIC PRESENT:** None

**OPENING**

The meeting was called to order at 6:30 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

**CORRESPONDENCE**

None

**CONSENT AGENDA**

A correction to the agenda was presented to the board to change information item 4.5 section g to IGAI. Stefani moved to approve the agenda as corrected. Judy Springer seconded and the motion carried unanimously.

There being no additions or corrections to the minutes of the rescheduled October 5, 2022 board meeting, Stefani Roseberry moved to approve the minutes as presented. Judy Springer seconded and the motion carried unanimously.

**BOARD REPORT**

- Lane reported that he was unable to attend Plush's rescheduled November board meeting due to conflicting times of Adel's board meeting.
- Lane presented the 2022-23 MOU to North Lake on Monday November 14, 2022, presented Lakeview SD #7s Wednesday November 16, 2022 prior to our board meeting and will present Paisleys next Monday, November 21, 2022 . Lane is proposing to all the districts to move the MOU presentations to an August or September board meeting.
- Director Cahill reported that the OSBA conference in Portland was the best in a while. Will attended the Rural Advisory Committee and asked to join to help represent our end of the state. Will also has asked Superintendent Stratton if he can ride along in the upcoming county board meetings to introduce himself.

**FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)**

- Ms. Sarensen explained that the bank account balance at the end of the report will become inadequate at relaying true information. This is a reflection of how grants are dispersed. Historically grants would be requested as a reimbursement after the money had been spent. Grants are now paid out and then spent. That is why the comparison from last year to this year is so different.

**SUPERINTENDENT REPORT (LANE STRATTON)**

- Superintendent Stratton reported his takeaways from the OSBA Fall Regional meeting that was held in Paisley. Board training will most likely become mandatory in the upcoming years. Lane is working on having OSBA/PACE do a county wide board training at next year's regional meeting.

- ODE came and held a meeting at the ESD for all the superintendents and principals on integrated guidance.
- Both Lane and Mark attended the OAESD Fall retreat in Bend in October.
- Mr. Stratton is working on how to spend the SSPS grant. This grant is only to be spent on FTE. Lane informed the board that he has not spent it yet.
- Lane has been working on the Local Service Plan and sent out a letter to the component districts asking for feedback on services needed or not needed.
- Mrs. Hileman is working on getting ready for the December 1 special education count.
- Mr. Stratton explained how he worked through his first logistical delivery of service situation.
- Presenting the MOU's to the component districts will be wrapped up next week. Again Mr. Stratton is working on moving this to the beginning of the school year for next year.
- Lane has begun the process of working on the 2023-24 Local Service Plan. He explained to the board the need of a school licensed social worker as well as an additional SLP. Lane explained the repercussions of COVID on our young kindergarten students and first grade students. There is an influx of students needing speech therapy services who are now in 2<sup>nd</sup> and 3<sup>rd</sup> grade. Lane expressed that we have a huge need but we do not have the funding.
- Plush School District is continuing to use Lane's superintendent services but a principal/administrative contract has not been presented yet.
- Superintendent Stratton gave a quick rundown of the projected upcoming budget. Stratton read aloud an email from Morgan Allen from COSA explaining what he expects to happen.
- Lane attended the Wide Open Spaces conference in Bend. He explained that it was very well attended from the Eastern side of the state.
- Lane attended his first elected official visit which was Cliff Bentz.
- Stratton explained the hiccup of email communications between himself and Mark Louie and District 7. Both their emails were being sent to a spam folder. This has been resolved and cleared up the misunderstanding created by a lack of communications.

#### **SPA (REPORT SPECIAL PROGRAMS ADMINISTRATOR) REPORT (MARK LOUIE)**

- Mr. Louie expressed that many compliments were received from both ODE and the attendees at the ODE visit last month.
- Mark is moving forward with the integrated guidance applications with Paisley and North Lake.
- Mark has set up zoom meetings with other special programs administrators from the eastern side of the state on a biweekly basis.
- Mr. Louie is starting to compile the data from the community engagement survey that has been circulating since September.
- Mark has been receiving reports from the school nurse, Miranda Philibert. Miranda has been helping the districts with mandatory trainings.

#### **INFORMATION ITEMS**

##### **OATH OF OFFICE – SAMANTHA HALL**

Board Chair Cahill had Samantha Hall hold up her right and read aloud her oath.

*I, Samantha Hall, do solemnly swear that I will support the constitution of the United States of America, and the Constitution of the State of Oregon, and the laws thereof, and will faithfully and honorably demean myself in the office of ESD Zone #3 to which I have been appointed, to do the best of my ability, so help me God.*

##### **COPY COST INCREASE**

Superintendent Stratton and Business Manager, Sara Sarensen sat down and reconfigured an appropriate amount of increase in the copy shop. The copy shop charges have not been updated since 2016 and there has been an increase in the cost of supplies. Superintendent Stratton wanted to explain this to the board before presenting the new cost to the surrounding districts. There were no objections from board members.

## **OSBA ELECTIONS**

Superintendent Stratton read aloud the proposed policies and principals of OSBA for the board to vote on

### **BOARD POLICIES – 2<sup>ND</sup> READING**

#### **BBBA (P) – BOARD MEMBER QUALIFICATIONS**

Optional policy, recommended by Superintendent Stratton to not adopt.

#### **CPA (P) – LAYOFF AND RECALL FOR ADMINISTRATORS**

Highly Recommended, changes included all-inclusive pronouns and highlighting of ORS.

#### **CPA (AR) – LAYOFF AND RECALL FOR ADMINISTRATORS**

Optional, no further discussion.

#### **EFA (P) – LOCAL WELLNESS**

Conditionally Required, Stratton explained the ESD does not have to adopt because the ESD does not operate a school.

#### **EFA (AR) – LOCAL WELLNESS PROGRAM**

Delete, OSBA recommends deleting policy if already adopted. No further discussion.

#### **EH (P) – RECORDS AND DATA MANAGEMENT**

Optional, Superintendent Stratton recommends the board to not adopt this policy.

#### **EH (AR) – RECORDS AND DATA MANAGEMENT**

Optional, Superintendent Stratton recommends the board to not adopt this policy.

### **BOARD POLICIES – 1<sup>ST</sup> READING**

#### **GBEA (P) – WORK PLACE HARASSMENT**

This is a required policy that is already in place. Mr. Stratton explained the only update to this policy is removing the legal reference of house bill 3401. There was no further discussion.

#### **GCBDB/GDBDB (P) – EARLY RETURN TO WORK**

This is a highly recommended policy. After further discussion the board non officially decided this policy does not need to be adopted. It will still go to a second reading; however, board consensus was to not adopt this policy.

#### **DCDA/DDDA (AR) – CRIMINAL RECORDS CHECKS AND FINGERPRINTING**

This is a required AR. There was no further discussion.

#### **DCQB (P) – RESEARCH**

This is an optional policy. Lane suggests to not adopt.

#### **GDA (P) – INSTRUCTIONAL ASSISTANTS**

This is an optional policy that the ESD already has adopted. The main update is not allowing EAs to be alone in the classroom with students. IT was discussed to keep this policy because the EI/ECSE program has educational assistants as well as the EA in North Lake.

#### **IGAC (P) – RELIGION AND SCHOOLS**

This is an optional policy that the ESD has previously adopted. There was no further discussion.

#### **IGAI (P) – HUMAN SEXUALITY, AIDS/HIV, SEXUALLY TRANSMITTED DISEASES HEALTH EDUCATION**

This is a conditionally required policy if the ESD were to operate a school. This policy is not required for us to adopt.

### **ACTION ITEMS**

#### **APPROVE BOARD POLICES 2<sup>ND</sup> READING**

Director Roseberry made a motion to adopt policy and ar – CPA from the 2<sup>nd</sup> reading. Judy Springer seconded the motion and it carried unanimously.

There being no further business, Stefani Roseberry made a motion to adjourn the meeting. Judy Springer seconded and the meeting adjourned at 8:04 p.m.

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Lane Stratton, Superintendent

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Will Cahill, Chair