

**LAKE COUNTY ESD
REGULAR BOARD MEETING
NOVEMBER 20, 2024**

MEMBERS PRESENT: Will Cahill
Jim Hiatt
Clayton Sharp, phone
Dale Chiono
Samantha Hall
Stefani Roseberry

STAFF PRESENT: Lane Stratton, Superintendent
Taylor Hileman, Administrative Assistant
Sara Sarensen, Business Manager
Donna Palmer, Youth Mentor Program Director

PUBLIC PRESENT: None

OPENING

The meeting was called to order at 6:01 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

CORRESPONDENCE

None

CONSENT AGENDA

Superintendent Stratton requested that report item 3.4 Program Report be moved to report item 3.1. With no other amendments to the agenda, Director Roseberry made a motion to approve the agenda as presented. Director Hiatt seconded the motion and it carried.

With there being no corrections or concerns, Director Hiatt made a motion to approve the September 25, 2024 regular board meeting minutes. Director Hall seconded the motion and it carried.

PROGRAM REPORT

Youth Mentor Program Director Donna Palmer attended the meeting to give a program report. Donna reported to the board that she and assistant, Brittany Lov, attended a conference in Yakima Washington. The conference covered vaping in high school aged kids and how the scare tactic isn't the way to approach the issue, but rather just being honest with the kids about the harmful effects. Donna explained the new schedule of programs with the four-day work week. The Youth Mentor Program serves the three big districts and a total of 66 kids.

BOARD REPORT

- Director Cahill reported that he attended the OSBA annual convention in Portland, as well as the OAESD conference. Director Cahill is on the OAESD legislative committee as well as the OSBA Rural Caucus committee. Director Cahill is attending the county school district board meetings to promote and inform the board on the Rural Caucus.

FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)

- Ms. Sarensen happily reported that the Adel audit is finalized and filed with the state. This typically doesn't happen until the end of December. Sara explained that the ESD should be completed early as well. Ms. Sarensen explained that line item "fiscal services" shows an \$8,100 overage. This is a reflection of Sara budgeting accounting software under line item "technology services" but then realizing that the accounting software should be budgeted under fiscal services. At the end of the year the two-line items will balance with a positive \$8,100 on the technology service line.

Ms. Sarensen also explained that there is \$23,000 to be spent on the 90% side. This is a reflection of over predicting the needed budget for speech services.

SPA REPORT (SPECIAL PROGRAMS ADMINISTRATOR) (MARK LOUIE)

Mark Louie was not present at the meeting to give his report but it was included in the board packet. Lane touched on a few points:

- Mark is currently working on IG and tent surveys for the districts.
- Mark has attended the county school board meetings to discuss and present a county wide equity board.
- Mark is assisting District 7 with a remodel grant for the culinary room as well as trauma informed practices training for the student success room.

SUPERINTENDENT REPORT (LANE STRATTON)

- The ESD completed the first MAC survey. Next quarter the ESD will expand the survey to District 7 and North Lake after MOUs are signed.
- Regional Inclusive Services are projected to be short funded next year. This will affect the Autism Support Services.
- Ms. Hileman is doing great job of posting information to the Facebook page of showing what we do at the ESD.
- The ESD holiday party will be December 12th; the board is welcome to attend.
- Lane informed the board of OAESD's financial instability and the potential of running out of funds if they continue on the same track as they have been.
- There is talk around the state that the SSPS grant will default back to the original system of only having 9 SSPS agents for the state versus every ESD having their own.
- The ESD had a soup/chili day with a great turnout.
- Alina Bradbury was the October staff member of the month.
- Adel has the STEM lab completed; the school just needs the curriculum for the room. Adel and Plush both attended a virtual school gathering.
- Lane has supported Paisley School District with administrative duties while Superintendent Hauder was out.
- North Lake has created a wrestling room. This will relieve scheduling issues with the shared space for basketball.
- SB 5506, Special Education Staff Stipend there is still a lot to navigate with the state on how exactly this stipend will work.
- Title I funding for next year been cut by 25%.
- Lane has completed his last class and applied for his administrative license.

INFORMATION ITEMS

OSBA ELECTIONS

There are three resolutions for the board to look over and vote on. Resolution 1 amends the OSBA dues schedule. Resolution 2 creates the Oregon School Board Members PRIDE Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee. Resolution 3 adopts the proposed amendments to the OSBA bylaws. The board held conversations regarding the three resolutions.

ESD CAR BIDS/PURCHASE

Ms. Sarensen released an RFP in September to nine dealerships. The response was very minimal with the RFP alone, so Sara personally contacted dealerships to get vehicles within our budget. Included in the packet is a list of six vehicles, four brand new and two used. The board discussed which option would be financially best and decided upon a new vehicle that does not exceed the budget of \$28,500 with taxes and fees included.

BOARD POLICIES – 1ST READING

GBN/JBA (P) – SEXUAL HARASSMENT

This is a required policy that the ESD already holds. The second reading will reflect the bracketed language selected on page 2.

GBNAB/JHFE (P) – SUSPECTED ABUSE OF A CHILD REPORTING REQUIREMENTS

This is a required policy that the ESD does not currently hold. The second reading will reflect the bracketed language selected.

GBNAB/JHFE (AR1) – REPORTING OF SUSPECTED ABUSE OF A CHILD

This is a required rule that the ESD does not hold. The second reading will reflect selected bracketed language.

GBNAB/JHFE (AR2) – ABUSE OF A CHILD INVESTIGATIONS CONDUCTED ON ESD PREMISES

This is a highly recommended rule that Lane suggests adopting.

GCDA/GDDA (P) – CRIMINAL RECORDS CHECKS AND FINGERPRINTING

Provided In the board packet is the current ESD policy GCDA/GDDA and the suggested OSBA policy. OSBA suggests deleting the current ESD policy and adopting the suggested policy. There is multiple bracketed language chosen that will be reflected in the second reading.

GCDA/GDDA (AR) – CRIMINAL RECORDS CHECKS AND FINGERPRINTING

OSBA suggest deleting the current AR.

IGBAF (P) – SPECIAL EDUCATION – INDIVIDUALIZED EDUCATION PROGRAM

This is a required current ESD policy.

IGBAF (AR) – SPECIAL EDUCATION – INDIVIDUALIZED EDUCATION PROGRAM

This is a required current ESD rule.

JBN/GBA (P) – SEXUAL HARASSMENT

This is a current required ESD policy. The policy will reflect the same language as policy GBA/JBN.

JEA (P) – COMPULSORY ATTENDANCE

Included in the board packet is the current ESD policy along with the proposed OSBA policy. Lane suggests adoption of the new version of the policy.

JEA (AR) – COMPULSORY ATTENDANCE

Included in the board packet is the current ESD rule along with the proposed OSBA rule. Lane suggests adoption of the new version of the rule.

JGA (P) – CORPORAL PUNISHMENT

Current ESD policy with updated language.

ACTION ITEMS

OSBA RESOLUTIONS

RESOLUTION 1

Reflecting the earlier conversation, Director Hall made a motion to adopt the OSBA dues schedule. Director Hiatt seconded the motion and it carried unanimously.

RESOLUTION 2

With no further questions or concerns, *Director Sharp made a motion to not adopt OSBA Resolution 2. Director Hall seconded the motion and it carried.*

RESOLUTION 3

After further discussion, *Director Chiono made a motion to abstain from voting on Resolution 3. Director Hiatt seconded the motion and it carried.*

ESD VEHICLE PURCHASE

Director Hall made a motion for the purchase of a new vehicle that comes with the extended warranty and to not exceed the budget amount of \$28,500. Director Roseberry seconded the motion and it carried unanimously.

There being no further business, the meeting adjourned at 7:32 p.m.

Lane Stratton, Superintendent

Will Cahill, Chair