

**LAKE COUNTY ESD  
REGULAR BOARD MEETING  
FEBRUARY 28, 2024**

**MEMBERS PRESENT:** Judy Springer  
Clayton Sharp  
Will Cahill  
Samantha Hall  
Jim Hiatt  
Dale Chiono

**STAFF PRESENT:** Lane Stratton, Superintendent  
Taylor Hileman, Administrative Assistant  
Sara Sarensen, Business Manager  
Amy Fortune, Curriculum and Instruction Specialist

**PUBLIC PRESENT:** None

**OPENING**

The meeting was called to order at 6:00 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

**CORRESPONDENCE**

None

**CONSENT AGENDA**

An amended agenda was presented at the time of the meeting to include information item 4.6 Local Service Plan 2024-25, Information item 4.7 2024-25 ESD Schedule and Action Item 5.4 Approve Local Service Plan 2024-25". Director Hall made a motion to approve the agenda as presented, Director Springer seconded the motion and it carried unanimously.

There being no additions or corrections to the minutes of the January 31, 2024 regular board meeting, Director Hiatt moved to approve the minutes as presented. Director Hall seconded and the motion carried unanimously.

**REPORTS**

**PROGRAM REPORT**

- Ms. Fortune, the ESD's curriculum and instruction specialist, joined the meeting to give a program report. Ms. Fortune explained her process when working with new teachers, then she gave a small presentation on what she does with STEM (Science, Technology, Engineering and Math). Amy advocated for Lake County to be a part of the STEM hub. Amy explained how she customizes each plan towards each classroom on what they are currently learning.

**BOARD REPORT**

- Director Cahill gave an update from OAESD regarding the continued investigation with Jim Green.

**FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)**

- Mrs. Sarensen kept the financial report simple due to the audit presentation.

**SPA (SPECIAL PROGRAMS ADMINISTRATOR) REPORT (MARK LOUIE)**

- Mark was not in attendance at the meeting. Lane reported that Mark has been working hard with District 7 and North Lake on getting specific grants.

## **SUPERINTENDENT REPORT (LANE STRATTON)**

- IEP referral deadline is March 31<sup>st</sup> as it has been in past practice.
- Lane reported on the increase in assessments that Mr. McDougle has had this year, as well as increase in speech language kiddos.
- North Lake, Paisley, Plush and Adel have all approved the 2024-25 Local Service Plan. District 7 is planning on having a work session in March to go over the Local Service Plan and has requested Lane be in attendance.
- Michael Carter has requested a few things that are not currently in the LSP including a middle/high school IEP meeting coordinator and a progress monitoring interim testing coordinator.
- Ms. Bradbury has taken on the RTAP duties.
- Lane has continued working through the legalities of Truancy with the County and judge.
- The budget process has begun.
- Lane is navigating staffing with the Speech Language program. Ms. Sheridan will be on maternity leave the first part of the year.
- North Lake is in the hiring process of a business manager. Sara will assist through the transition process.
- Legislative updates including:
  - Summer school will be under a leverage bill
  - Board meetings, including the ESD will need to be recorded and then posted on our website within seven days. This excludes schools with under 50 students.
  - EI/ECSE program grant of \$22million
  - ESDs should receive the current year grant money
- Mr. Stratton informed the board of getting an official letter from the Oregon Ethics Commissions. The complaint was in regards to Lane tutoring during work hours at the private academy. Lane explained that he went and visited the school during his lunch break when it first opened and helped a couple students on a problem. Lane responded with a letter back explaining these circumstances.
- Lane will be out of the office for three days for a family vacation.

## **INFORMATION ITEMS**

### **2023 AUDIT**

Ms. Sarensen went over the details of the 2023 audit. Included in the board packet was the letter from Umpqua Financial and a few pages of balance sheets. Ms. Sarensen explained the one finding in the audit and that was due to the over spending of the special education category.

### **SUPERINTENDENT EVALUATION INFORMATION**

A reminder to the board that the superintendent evaluation will be done at the next board meeting. Provided to the board was the evaluation guide so that they could begin making notes to help ease the process next month. The evaluation will be done in executive session.

### **SUPERINTENDENT GOAL UPDATE**

Lane provided an update on his 2023-24 goals.

### **OAESD BALLOT FOR ELECTION OF CHAIR ELECT**

Provided to the board was the two nominations for OAESD Chair Elect. Director Cahill explained that he knew of Anna but not the other nominee. He recommends the board nominate Anna Ali.

### **BUDGET RESOLUTION**

This budget resolution gives permission to move funds to cover more general fund FTE of a special education teacher.

### **2024-25 LOCAL SERVICE PLAN**

Lane explained that next year the Local Service plan will be presented in the December board meeting as an information item, and again in January as an action item for approval by the ESD board before

being presented to the individual school districts.

**2024-25 ESD SCHEDULE**

With great probability that District 7 will be moving to a four-day school week next year, Lane wanted to inform the board that the ESD’s schedule may be transitioning as well. At this time, Lane does not know what it will look like but wanted to give a heads up that things will look different next year.

**ACTION ITEMS**

**APPROVE OAESD CHAIR ELECT**

Director Hall made a motion to nominate Anna Ali for OAESD Chair Elect, Director Sharp seconded the motion and it carried unanimously.

**BUDGET RESOLUTION 2324-03**

Director Chiono made a motion to approve board resolution 2324-03, Director Hiatt seconded the motion and it carried unanimously.

**CERTIFIED OFFERS OF EMPLOYMENT 2024-25**

Annually by March 15<sup>th</sup> the board of Directors must officially offer continued employment contracts to licensed personnel. With no further discussion Director Hall made a motion to approve all certified offers of employment for the 2024-25 year. Director Clayton seconded the motion and it carried unanimously.

**APPROVE 2024-25 LOCAL SERVICE PLAN**

With no further discussion, Director Hiatt made a motion to approve the 2024-25 Local Service Plan. Director Springer seconded the motion and it carried unanimously.

There being no further business, Director Springer made a motion to adjourn the meeting. Director Hall seconded and the meeting adjourned at 7:16 p.m.

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Lane Stratton, Superintendent

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Will Cahill, Chair