

**LAKE COUNTY ESD
REGULAR BOARD MEETING
FEBRUARY 26, 2025**

MEMBERS PRESENT: Judy Springer
Stephani Roseberry
Will Cahill
Samantha Hall
Jim Hiatt
Dale Chiono
Clayton Sharp, Phone

STAFF PRESENT: Lane Stratton, Superintendent
Taylor Hileman, Administrative Assistant
Sara Sarensen, Business Manager

PUBLIC PRESENT: None

OPENING

The meeting was called to order at 5:59 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

CORRESPONDENCE

None

CONSENT AGENDA

With no changes to the agenda, Director Springer made a motion to approve the agenda as presented. Director Hall seconded the motion and it carried.

There being no additions or corrections to the minutes of the January 22, 2025 regular board meeting, Director Hiatt moved to approve the minutes as presented. Director Springer seconded and the motion carried unanimously.

REPORTS

PROGRAM REPORT

- None

BOARD REPORT

- None

FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)

- Mrs. Sarensen kept the financial report simple due to the audit presentation. Ms. Sarensen did explain to the board that there was a piece of missing information in the financial report that she did not catch before the packets were sent out. She explained that were not a lot of changes between last month and this month's report.
- Director Chiono questioned the \$1000 phone bill to Basin Telecom. Ms. Sarensen explained that this was a repair due to a summer storm disrupting our phone system.

SPA (SPECIAL PROGRAMS ADMINISTRATOR) REPORT (MARK LOUIE)

- Mark was not in attendance at the meeting. Superintendent Stratton gave a quick report for Mark including:
- Working on need assessments with the districts.
- Trauma informed conference, train the trainer.
- Director Hall questioned the if the legislation for diploma requirements passed.

SUPERINTENDENT REPORT (LANE STRATTON)

Superintendent Stratton touched on a few things on his written board report, including:

- 6-10 hours towards snow removal, plus roof snow removal from the winter storm.
- Lane is looking at a suicide national speaker. This is a big expense but Lane has gotten confirmation from Lake County Juvenile and Outback Strong to help towards the cost. Lane does think this will have to be on hold until next year.
- Regional Services that include the EI/ECSE program and Autism Consultation.
- ESD Legislative advocate, Karen Paton created an ESD information page that Lane handed out.
- Brittanie Sheridan, SLP will be assisting Mike Benson with EI/ECSE transition meetings this spring.
- The legislative bill regarding type 20 buses does not look promising. The bus does not require a CDL and allows for flexibility in rural communities.
- Lane does not have an update on federal funding.
- The ESD's flat funding is being reduced.
- Lake County School Response Team was active for three days last week due to a Lakeview High School student being found deceased in his home. Lane is working on getting the SRT team a trauma debrief.

INFORMATION ITEMS

2024 AUDIT

Ms. Sarensen went over the details of the 2024 audit. Included in the board packet was the letter from Umpqua Financial and a few pages of balance sheets. Ms. Sarensen explained that there was no negative findings on last years audit.

BUDGET UPDATE

Lane explained to the board the waiting game that the ESD is in to know the budget for next year. There is a great economic forecast that was released. Lane informed the board of the requests sent to the districts for Rosana Cahill for additional funding to help support her position. This is an increase to what the districts have historically paid.

Lane is looking at having a conversation with the component districts on rolling over the \$67,000 in the 90% side to next year. This would help ensure funding for programs and or staff next year.

Looking at the 2025-2026 budget a lot of information is unknown until we know funding a certain positions. Lane is asking the board to consider dipping into the cash carry over to help ensure no positions are cut.

OFFICE BID – ADAM YOUNG CONSTRUCTION

An updated bid from Adam Young Construction was provided to the board. The bid reflects the build being built where Taylor Hileman's desk is currently. The bid also includes an electrical piece from Finneti Electric.

EMERGENCY CLOSURE

Provided to the board is the current ESD emergency closure staff handbook policy and the OSBA EBCD policy. Lane provided an overview of questions and scenarios regarding the three-day closure due to the winter storm. Moving forward, Lane will provide the board with further guidelines for the staff that reflects the conversation regarding the snow make up day.

SUPERINTENDENT EVALUATION INFORMATION

From previous conversations from the board, a new evaluations system has been requested. New rubric was given to the board to review. After discussing this again, the board would like to hold off on any changes to the current evaluation process until next year.

AT A GLANCE – REMAINDER OF THE YEAR

With Board Secretary, Taylor Hileman leaving in May for maternity leave, she provided the board an idea of what to expect at the upcoming board meetings.

BOARD POLICIES – 2ND READING

This is the list of board policies from the 1st reading. Please note that the only copy included in the packet is GBNAA/JHFF and JHFF/GBNAA. The other policies and ARs have been previously discussed and suggested by the superintendent to not adopt.

JFE – Pregnant and/or Parenting Students

Not included in the packet for a second reading. Lane suggests to NOT adopt.

JFE (AR) – Individualized Plan for Pregnant and/or Parenting Students

Not included in the packet for a second reading. Lane suggests to NOT adopt.

JHCD (P) – Medications

Not included in the packet for a second reading. Lane suggests to NOT adopt.

JHCD (AR) – Medications

Not included in the packet for a second reading. Lane suggests to NOT adopt.

JHCD/JHCDA (P) (AR) – Medications

OSBA suggests deletion of this policy and AR. Not included in the packet for a second reading.

GBNAA/JHFF (P) – Suspected Sexual Conduct with Students and Reporting Requirements

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ACTION ITEMS

CERTIFIED OFFERS OF EMPLOYMENT 2025-26

Annually by March 15th the board of Directors must officially offer continued employment contracts to licensed personnel. With no further discussion Director Hall made a motion to approve all certified offers of employment for the 2025-26 year. Director Hiatt seconded the motion and it carried unanimously.

APPROVE OFFICE BID – ADAM YOUNG CONSTRUCTION

With no further discussion, Director Hiatt made a motion to approve the office bid from Adam Young Construction as long it does not exceed \$10,000. Director Roseberry seconded the motion and it carried.

BOARD POLICIES – 2ND READING

Director Hiatt made a motion to approve board policies GBNAA/JHFF and JHFF/GBNAA with the amended corrections. Board Policies JFE (P) (AR), JHCD (P) (AR) and JHCD/JHCDA (P) (AR) were not approved by the board. Director hall seconded the motion and it carried.

There being no further business, Director Roseberry made a motion to adjourn the meeting. Director Springer seconded and the meeting adjourned at 7:25 p.m.

Lane Stratton, Superintendent

Will Cahill, Chair