

**LAKE COUNTY ESD
REGULAR BOARD MEETING
APRIL 24, 2024**

MEMBERS PRESENT: Will Cahill
Samantha Hall
Jim Hiatt
Dale Chiono
Stefani Roseberry

STAFF PRESENT: Lane Stratton, Superintendent
Taylor Hileman, Administrative Assistant
Sara Sarensen, Business Manager
Mark Louie, Special Programs Administrator

PUBLIC PRESENT: Sammy Sharpe, Autism Specialist – Lake County ESD
Alina Bradbury, Special Education Teacher – Lake County ESD

WORK SESSION:

The meeting was called to order at 6:02 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

FOUR DAY SCHOOL WEEK

Four out of the five school districts will be on a four-day school week starting next year. District 7 approved the change to move to a four-day week at their board meeting last month. Superintendent Stratton wanted to hear from the board on what they suggest for our staff's schedules for next year. After conversing over the matter, it was agreed upon by the board that the schedules should be individualized per staff members to accommodate their families, childcare, lifestyle and professionalism at work.

Other topics of conversation included that the ESD would follow District 7's schedule of making up a closure on Monday the following Friday so that the ESD would not be closed for three days. The ESD will be open Monday through Thursday and half day Friday.

SERVICE PLAN REQUESTS

Lane provided to the board an outline of services requested from District 7, services that District 7 states are not delivered effectively, as well as services that District 7 is says they do not need from the Local Service Plan.

Services not needed:

- Teacher-Mentoring
- STEM Lessons
- Special Education Support

Services not delivered effectively:

- Autism Support
- Special Programs Administration
- Professional Development

Services requested:

- State Test Coordinator
- Interim Test Proctor k-6
- Tier III reading instruction
- Set schedules
- In person meetings

REGULAR SESSION

The board entered into regular session at 7:02 pm.

CORRESPONDENCE

None

CONSENT AGENDA

Lane requested a change to the agenda to remove information item 5.3, 2024-25 Licensed/Non-Licensed Staff Cola Proposal and insurance cap, and to remove Action item 7, Approval of 2024-25 Licensed/Non-Licensed Staff Cola/Insurance cap. Lane does not have information to provide at this time for this matter. With no further discussion, Director Chiono made a motion to approve the amended agenda as presented. Director Roseberry seconded the motion and it carried unanimously.

Director Hiatt made a motion to approve the February 29, 2024 regular board meeting minutes. Director Hall seconded the motion and it carried unanimously.

BOARD REPORT

- Director Hiatt reported that Adel will continue with their four and half day school week.

FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)

- There were a few questions before Sara went into explaining the financial report. Director Roseberry questioned the transaction for Cowboy Dinner Tree. Ms. Sara explained that the \$2,280 to Cowboy Dinner Tree was for Mentor Appreciation for all one-on-one mentors in the Youth Mentor Program. Director Roseberry also questioned the reason for “no car available” for the line description. It was explained that there are days that all three of the ESD vehicles are booked out by staff, leaving some staff to drive their personal vehicle. When filling out the mileage voucher reimbursement form, staff say “no car available” to explain the full mileage reimbursement. Director Hall questioned on the expense report if it should be concerning that certain areas are currently at a 96%, 97% and even 100% accounted for with a few months remaining in the fiscal year. Ms. Sarsensen explained that there is no concern because those percentages include encumbrances for the remainder of the year. Ms. Sarsensen explained the significant change between last month’s report and this month due to many changing factors during this time of year. There were no further questions or comments.

SPA (SPECIAL PROGRAMS ADMINISTRATOR) REPORT (MARK LOUIE)

- Mark explained to the board that the new IG program is starting to be implemented and it should align with the fiscal year.
- Mr. Louie is having bi-weekly meetings with District 7.
- Mark continues to work with the other superintendents on grants and the IG process.
- Mark along with Lane decided to not take the summer learning grant from ODE. For the minimal amount of money and the work involved, they found it to not be beneficial.
- Continuing to work with the EOREN and Grow Your Own Grant.

SUPERINTENDENT REPORT (LANE STRATTON)

- Lane provided an updated superintendent report to the board
- Eastern Oregon REN is giving out three scholarships to the three Lake County High Schools to be awarded to students who are pursuing a degree in education for \$1000 each.
- Lane stated that Care Solace has been very beneficial with great feedback from the program. Lane would like the ESD to continue paying for this service for the districts.
- Lane is working on scheduling a Traumatic Brain Injury professional development in the fall. The TBI training is to address and educate on how TBIs can affect academics.
- Homeschool testing has been taking place this month. With the increase in home school students it has been discussed to add additional testing sessions for next year.
- There will be three ODE visits in May.

- Lane would like to transition the ESD to an online board policy book.
- Lane, Sara and Taylor attended a zoom with Wallowa ESD on Medicaid billing and the possible revenue that can be made. Sara and possibly Taylor will attend an in-person meeting in the fall of next year to learn and train on this.
- Lane described the plan for the Speech Language Pathologist for next year to be at 2.0FTE via virtual. Lane is also looking into a .5 FTE to fill the maternity leave between September and December. The ESD also plans to have an SLP para for next year to help eliminate issues of missed sessions.
- Lane provided updates on the individual school districts.
- Lane has only 5 more credits to complete his administrative license. He plans to be done this summer.

INFORMATION ITEMS

ESD DISTRICT SURVEY RESULTS

Annually the ESD sends out a survey to all the districts to gain feedback on the services we provide. The results were presented at the meeting. Overall, the results were in good standing. There were comments that expressed great gratitude to the staff of the ESD and only a few comments that expressed dissatisfaction coming from District 7.

It was discussed that the survey again could use more work, more specific questions and room for more comments. The survey is an ongoing work in progress.

OAESD SPRING CONFERENCE

Lane Stratton, Mark Louie, Will Cahill and Jim Hiatt will be attending the conference in May. An Airbnb has been booked for them to share and reservations for the conference have been made.

EXECUTIVE SESSION

The board moved to executive session under ORS 192.660(2)(i): to review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing at 8:09pm.

RETURN TO REGULAR SESSION

The board returned to regular session under ORS 192.660(2)(i) at 9:43 pm.

ACTION ITEMS

APPROVE LANE STRATTON, SUPERINTENDENT CONTRACT RENEWAL.

Director Hall made a motion to approve the 2024-2026 contract renewal for Lane Stratton, Superintendent. Director Roseberry seconded the motion and it carried unanimously.

There being no further business, Director Hall made a motion to adjourn the meeting. Director Roseberry seconded and the meeting adjourned at 9:47 p.m.

Lane Stratton, Superintendent

Will Cahill, Chair