

ADEL SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 1, 2023 6PM

**MEMBERS PRESENT:**

Jim Hiatt  
Aja O’Keeffe  
Brilene Ortwein

**STAFF PRESENT:**

Lane Stratton, Superintendent  
Tonya Stratton, Adel Clerk  
Stacey Martin, School Teacher

**PUBLIC PRESENT:**

Jason Jaeger

**OPENING**

The meeting was called to order at 6:03 p.m. by chair Aja O’Keeffe at the Adel School in Adel, Oregon.

**AGENDA**

Brilene Ortwein moved to approve the agenda with the following amended: add information/discussion item 7.3 Earth Shake Update. Jim Hiatt seconded and the motion carried.

**APPROVE MINUTES**

Jim Hiatt made a motion to approve May 3, 2023 work session minutes, May 11, 2023 Budget minutes, and May 1, 2020 work session minutes. Brilene Ortwein seconded and the motion carried.

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

None

**REPORTS**

**TEACHER REPORT – STACEY MARTIN**

- Great last day of school and BBQ
- Kids made collages from the field trip. We appreciate all of the chaperones and Jason Jaeger cooking for us. Right amount of activities per day and length of the trip. Mrs. Martin was happy with the experiences we had and appreciated having Tonya drive the bus.
- Mrs. Martin & Mrs. Shine were not able to attend the smart labs trips due to an accident in Mrs. Martin family. They are going to reschedule. Mrs. Martin is wanting to visit Lake Oswego smart labs due to it being an elementary lab. She suggested that the board, administration, teachers and students visit the smart labs this fall and go to OMSI (Oregon Museum of Science & Technology) while up in the area.
- University of Oregon sent their employees down to check out the permanent earthquake station. The temporary site is picking up a lot of extra noise.
- Nurse Miranda has scheduled training in August for narcan, seizure, and medicine distribution for the teachers and staff.
- Going to Joseph for a math presentation
- Students finished state testing with no problems

- Asked Travis to come and check out the hot water heater
- Mrs. Martin was hired by ODE for a summer job reviewing the new science curriculum that we will be adopting the following year.

### **MAINTENANCE REPORT**

#### **NO REPORT**

Discussion was had about planting seed that we already have at the preschool. We are going to get the grass/weeds mowed down and start planning on how we can go about having Travis and Frank make a nice yard on the north side (teacherage side) at the preschool with the possibility of a sprinkler system with the help of Jason Jaeger and Travis. It was suggested that we could ask Grace Haskins to use her trencher for the job.

### **PRINCIPAL REPORT (LANE STRATTON)**

- The hottest topic is the legislative update. The senate has not had enough members present to pass any legislation. There are approximately 500 bills in grid lock, including the bills related to the state school fund, special education, and ethics filing. If they continue with the walkout, there is a law passed that will fund schools for the 3-4 monthly payments for the start of the 23-24 school year equivalent to the last quarter of the current budget (9.3 billion SSF).
- Our IG Application was approved and we are on to the next steps which will take place next year.
- The ESD budget was approved and the MOU for Adel School district will be presented in August.

### **CLERK REPORT (TONYA STRATTON)**

The clerk shared the bid for the front porch of the teacher house. Mr. Hiatt felt like we should replace the porch when Adam Young is out to do the repairs on the roof. Mrs. Stratton will check with the business manager about completing the deck with the roof repairs. We are painting the west classroom and the library and possibly the restrooms. Either Travis or Frank will be doing the painting after July 1<sup>st</sup>. Mrs. Martin wanted me to check with John Lane to see how to clean the new floors in the west classroom. The clerk reported that no body bid on the head start bus. We discussed checking to see if we could haul the bus over to Duarte sales for the next sell. The clerk will reach out to Jeff Wessel to when we can pull it to the lot. The clerk let the board know that instead of doing summer enrichment classes we are going to try and find some camps we can send the kids to this summer. We can't find a bus driver to transport our students to swimming. I am going to reach out to Plush to see if they can provide a driver. If not, we will just pay for the students to swim and if there is money available we can pay the parents mileage. The clerk is going to get the suburban to town and get the seat belt fixed along with the yearly service. She is going to get the suburban detailed. Board chair O'Keeffe asked if we were going to be transporting high school students to town for the 23-24 school year. The clerk stated that we will be paying mileage. We don't have any students at this time that will need transported. The clerk also reported that she will be meeting with Mrs. Martin and Mr. Louie and we are filling out the Collins Grant. If awarded this money will pay for the steamlab.

### **PLUSH REPORTS**

Mr. Stratton reported that Plush passed their budget and went on their yearly field trip. Board chair O'Keeffe asked what we were going to do regarding inter district transfer. Mr. Stratton stated that Plush was in an understanding that something needs to be done. The days of handshakes are done and now that we are both K-8 schools we need to have this in writing. Both districts will agree to the inter district agreements and kids can decide where they want to go school and the ADM will go to that school. We will have a July board meeting to approve the inter district agreement. We need to clean up legally how

kids transfer. The school board doesn't want to create stress like the previous year. The clerk is going to mail out letters of intent. This will help our teachers to prepare for the students that will be attending Adel. Superintendent Stratton suggested we put this in our handbook regarding high school and inter district agreements, outlining what the policy is for high school students and students wanting to go to Plush.

#### **BOARD REPORT**

None

#### **FINANCIAL REPORT**

No questions or concerns

#### **INFORMATION/DISCUSSION ITEMS**

**LED Light bulb bid**-The clerk provided the bid from Chris Finetti to replace the light bulbs in both classrooms. The light bulbs that he would be replacing have three different settings and it would save the district money over time. Chairmen O'Keeffe stated it would be better for the kids and their eyes. The clerk stated that she is going to check in to a grant to pay for it rather than waiting for the following budget year.

**Letter of Agreement Principal/Clerk Services**- Mr. Stratton stated that he changed some wording of the clerks letter of agreement because of the conflict of interest. Where it refers to complaints shall be directed to the board of directors of Adel and the ESD superintendent he changed the wording to or "his designee" Superintendent Stratton went over the principal services and informed the board that he works more than the contract agreement but it doesn't bother him. He let the board know that this contract has been the same compensation since 2011 and min wage was \$8.80 per hour. Mrs. Sarensen let Superintendent Stratton know for reference that it has been a long time since the contract rate has increased. The board stated they thought it was way more than we are paying now. They thought it was about \$12,000 per year. Mr. Hiatt asked if changing this now would affect our 23-24 budget because we didn't forecast this.

**Earth Shake Update**-Our seismic monitor picked up the Turkey earthquake and when Frank mow's it picks up the movement/noise. Right now we have a temporary station. U of O asked to make it permanent. They want to use power but we don't have a good place to provide power where they would like to set it up at. We rather them use solar power to run their station. They wanted to know if theft was high in our area. There is no financial gain for this seismic monitor. The benefit for Adel Elementary having this is to allow for deep discussion regarding earthquakes and seismic activity. Students knowledge was very vague at first but now they have had serious growth and know what earthquakes are, can name the tectonic plates, and knew names of fault lines. Its relevant to them because it is right here on school property.

#### **ACTION ITEMS**

##### **Approve Bills**

Jim Hiatt made a motion to approve the May bills, Brilene Ortwein seconded and the motion carried.

##### **Resolution Establishing Policies for Fund Balances**

Jim Hiatt made a motion to approve the resolution establishing policies for fund balances. Brilene Ortwein seconded and the motion carried.

#### **Board Meeting Calendar**

Brilene Ortwein made a motion to approve the 23-24 board calendar with the following changes. Move May 9, 2024 meeting to May 2, 2024 due to the OSBA conference and schedule a July 6<sup>th</sup> 2023 meeting. Jim Hiatt seconded and the motion carried unanimously.

**Letter of Agreement for ESD services Principal/Clerk**

Jim Hiatt made a motion to approve the letter of agreement for the clerk services. Brilene Ortwein seconded and the motion carried.

Jim Hiatt made a motion to approve the letter of agreement for the principal services with the following changes, increase the principal's compensation to \$12,000 per year with the agreement that this contract/agreement will receive the same Adel COLA increase annually. Brilene Ortwein seconded and the motion carried.

**Close Budget Hearing**

Brilene Ortwein made a motion to approve the budget for 23-24 school year, amend, adopt, appropriate, impose and categorize taxes, resolution No. 2324-01. Jim Hiatt seconded and the motion carried unanimously.

**Adjourn**

Aja O'Keefe adjourned the meeting at 7:50 p.m.

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Aja O'Keefe, Board Chair

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Lane Stratton, Principal