

**LAKE COUNTY ESD  
REGULAR BOARD MEETING  
APRIL 23, 2025**

**MEMBERS PRESENT:** Will Cahill  
Judy Springer  
Jim Hiatt  
Dale Chiono  
Stefani Roseberry  
Clayton Sharp, phone

**STAFF PRESENT:** Lane Stratton, Superintendent  
Taylor Hileman, Administrative Assistant  
Sara Sarensen, Business Manager

**PUBLIC PRESENT:**

**REGULAR SESSION**

The meeting was called to order at 6:02 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

**CORRESPONDENCE**

None

**CONSENT AGENDA**

An amended agenda was presented at the time of the meeting. The agenda included information item 4.7 – Confidential Employee Contract Renewals for Mark Louie and Taylor Hileman and action Item 6.4 Approve Confidential Employee Contract Renewals for Mark Louie and Taylor Hileman. *With no further discussion, Director Hiatt made a motion to approve the amended agenda as presented. Director Springer seconded the motion and it carried unanimously.*

Director Roseberry requested a correction to a spelling error to the February 26, 2025 board minutes. *Director Hiatt made a motion to approve the February 26, 2025 regular board meeting minutes with the suggested correction. Director Roseberry seconded the motion and it carried unanimously.*

**PUBLIC COMMENT**

Superintendent Stratton made a public comment that today, April 23<sup>rd</sup>, is Administrative Professionals Day. He thanked Taylor Hileman, ESD administrative assistant for her work.

**BOARD REPORT**

None

**FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)**

- Mrs. Sarensen reported that there is a significant swing in the 90% projected to meet/not meet for this year. Last months report showed an estimate of \$70,000 and this month it has decreased to \$25,000. Mrs. Sarensen explained that this is a reflection of the tax collection projection. According to the tax assessor's office, there could be an adjustment of \$48,000 before the end of the school year, but it could also be drawn out for a few years.
- The board asked a few questions in regard to the check for Granted Fundraising Consultants for the Youth Mentor Program and water lead testing.
- Ms. Sarensen also let the board know that there will be board resolutions for the board to review at the next board meeting.

**SPECIAL PROGRAMS ADMINISTRATOR REPORT (MARK LOUIE)**

- Mark was not in attendance at the meeting, Lane gave a quick update for him.

### **SUPERINTENDENT REPORT (LANE STRATTON)**

Lane briefly touched on a few things that were included in his written board report including:

- Federal funding
- School Safety Prevention Specialist grant has been significantly reduced.
- The ESD hired Rose Barry, EI/ECSE assistant, as the janitor.
- The ESD is assisting the Youth Mentor Program with hiring a Director because of the upcoming retirement of Donna Palmer.

### **INFORMATION ITEMS**

#### **ESD DISTRICT SURVEY RESULTS**

Annually, the ESD sends out a survey to all the districts to gain feedback on the services we provide. The results were presented at the meeting. Overall, the results were in good standing. The survey was updated this year so that all the districts including teacher, admin and classified staff were on a single survey.

#### **OAESD SPRING CONFERENCE**

Lane Stratton, Mark Louie, and Will Cahill will be attending the conference in May. An Airbnb has been booked for them to share and reservations for the conference have been made.

#### **2025-26 LICENSED/NON-LICENSED STAFF COLA/INSURANCE CAP PROPOSAL**

Superintendent Stratton has been working on the budget and incorporated a 3% COLA and \$50 insurance cap for the 2025-26 budget.

### **SURPLUS ITEMS**

Board Policy 1740 Property Inventory specifies that equipment and non-consumable supplies may only be removed from the district inventory and declared surplus by Board action. The list of surplus items included four Dell Latitude laptops, one CTL Tower, one Dell 390 Desktop PC, and one Dell OptiPlex.

#### **2025-26 ESD SCHOOL YEAR CALENDAR – 1<sup>ST</sup> READING**

The board was presented with a 1<sup>st</sup> reading of the 2025-26 ESD school year calendar. There are three Fridays in question if the ESD is open and require staff to work. The Fridays in question, only one of the three big districts are open.

#### **2025-26 BOARD MEETING CALENDAR – 1<sup>ST</sup> READING**

Lane read aloud the ORS that pertains to ESDs holding a July meeting. The meeting calendar reflects the ESD holding a July phone-only meeting on July 7<sup>th</sup>. Other changes to the calendar include a regular board meeting in October at the ESD and then an additional meeting in Paisley for the OSBA Fall Regional meeting.

#### **CONFIDENTIAL EMPLOYEE CONTRACT RENEWALS – MARK LOUIE AND TAYLOR HILEMAN**

Confidential Employees Mark Louie and Taylor Hileman are on a one-year contract. Annually the board has to approve their contracts. There was no further questions or concerns.

### **EXECUTIVE SESSION**

The board moved to executive session under ORS 192.660(2)(i): to review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing at 7:06pm.

### **RETURN TO REGULAR SESSION**

The board returned to regular session under ORS 192.660(2)(i) at 8:03 pm.

**ACTION ITEMS**

**SURPLUS ITEMS**

Stefani Roseberry made a motion to release the surplus items including four Dell Latitude laptops, one CTL Tower, one Dell 390 Desktop PC, and one Dell OptiPlex. Director Springer seconded the motion and it carried unanimously.

**2025-26 LICENSED/NON-LICENSED STAFF COLA/INSURANCE CAP PROPOSAL**

Director Roseberry made a motion to lay on the table the 2025-26 licensed/non-licensed staff COLA and Insurance Cap until the May regular board meeting. Director Chiono seconded the motion and it carried.

**APPROVE SUPERINTENDENT CONTRACT RENEWAL – LANE STRATTON**

Director Hiatt made a motion to approve the 2025-2026 contract renewal for Lane Stratton, Superintendent. Director Chiono seconded the motion and it carried unanimously.

**APPROVE CONFIDENTIAL EMPLOYEE CONTRACTS – MARK LOUIE AND TAYLOR HILEMAN**

With no further discussion or concerns, Director Roseberry made a motion to approve the contracts for Mark Louie and Taylor Hileman. Director Springer seconded the motion and it carried.

There being no further business, Director Chiono made a motion to adjourn the meeting. Director Sharp seconded and the meeting adjourned at 8:14 p.m.

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Lane Stratton, Superintendent

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Will Cahill, Chair