

**ADEL SCHOOL DISTRICT
REGULAR BOARD MEETING
SEPTEMBER 8, 2022**

MEMBERS PRESENT:

Jason Jaeger
Pete Osborne
Jim Hiatt
Aja O'Keeffe

STAFF PRESENT:

Lane Stratton, Superintendent
Taylor Hileman, Administrative Assistant
Stacey Martin, School Teacher
Gail Woolery, School Teacher

PUBLIC PRESENT: Joe John Flynn, Plush School Board Member

OPENING

The meeting was called to order at 7:01 p.m. by Board Chair Aja O'Keeffe at the Adel School in Adel, Oregon.

CONSENT AGENDA

An amended agenda was presented to include items: student handbook, fall regional meeting, Program Administrator report. It was also discussed to have a specific area on the agenda for a Plush Board report. Jason Jaeger moved to approve the agenda as presented, Pete Osborne seconded and the motion carried.

APPROVE MINUTES

Director Jaeger asked for a correction to be made to the August board minutes in regards to the tractor discussion. Jim Hiatt made a motion to approve the minutes with the suggested correction. Pete Osborne seconded and the motion carried.

CORRESPONDENCE

None

PUBLIC COMMENT

None

TEACHER REPORT – GAIL WOOLERY

- Preschool starts September 14, 2022 and will be two days for the first week
- The bus schedule needs to be worked out with Sue or Bill
- There are four students total, two from Plush and two from Adel
- A morning snack will be provided due to the early bus pick up
- An AC has been put in the preschool as well as the outdoor climber

TEACHER REPORT – STACEY MARTIN

- Had a successful first and second day
- Seven total students (k-5)
- Still ordering academic materials
- Stacey and Robin attended District 7's First Aide training
- Both Stacey and Robin will be attending a writing training in Ontario in October
- Had ESD staff come to the school already and planning their schedule
- Questioned SLP services
- Maintenance and Janitor are doing great and working on boys bathroom

MAINTENANCE REPORT (LANE STRATTON)

- Talked to Adam Young about the two contracts
- Adam inquired about having more time to finish the shed, Principal Stratton let him know that he would like the job completed by March 2023

PRINCIPAL REPORT

- Hired Frank Pariott for custodian/grounds position and Travis Koefed for the maintenance position.
- Travis has already repaired the siding on the building that had fallen off during one of the summer storms
- Principal Stratton took a water sample at the preschool. The well tested fine but the faucet in the building came back with bad results. Director Hiatt suggested torching the end of the faucet when submitting another sample.
- A new water dispenser will be delivered out to the preschool for the five-gallon water jugs. Adel school has been paying on a rented crock and stand from Aspen Spring Water from the early 90s. Ms. Martin wanted it to be known that the water dispenser in the school belongs to Sammy Sharpe.
- Mrs. Stratton has been working diligently on getting bus drivers trained. There will be a trainer coming to Lakeview from Grants Pass to train on the upcoming weekend. Mrs. Stratton is also working on doing split training with District 7 for the two other drivers.
- The ESD signed a contract with a telatherapist Speech Language Pathologist. Currently waiting on her to be licensed through the state of Oregon. She will be working in the same time zone as us.

BOARD REPORTS

None

PLUSH REPORTS (JOE JOHN FLYNN)

None

FINANCIAL REPORT

Director Jaeger questioned what is included in the Board of Education expense. Principal Stratton explained that this includes Adel's subscription to policy updates and lawyers.

PROGRAM ADMINISTRATOR REPORT (MARK LOUIE)

- Worked with all the districts on their re-opening/covid plans as well as their communicable disease plans.
- Explained that he will be working on the reports for the six big grants.
- Helping districts with community engagement piece of the grants
- Community Engagement survey

SCIENCE MODULE

Principal Stratton has talked to two different people regarding the science module. Adel has \$90,000 from the ESSER 3 funds to be used. Adam Young is quoting \$175 per square foot for new builds. A 20x30, 600 square foot building would be roughly \$120,000 without furnishing, cabinets etc. A new mobile module that is a 32x28 is \$280,000 again without the pad, electricity, and all the inside furnishing. Stratton talked to a gentleman who sells modular homes and he said the best route is to try and find a used one at an auction. The ESSER 3 monies need to be used by September 2024. Lane is suggesting maybe trying to find something else to do with the money. Director Jaeger suggested maybe a build towards a science room, not all at once. Lane stated that Travis Koefed could help with this because he has 20 years' experience in construction. The parents have expressed a need for more science.

TEACHER HOUSE

Kali Woolery will be cleaned and moved out of the house this weekend. It was discussed that historically they rent the house to teachers for \$200 per month and \$800 for non-teachers. Further

discussion revealed that the house is owned by Adel but resides on Mikey's property. Adel School District is to pay Mikey \$100 per year for property taxes. Gail Woolery says that there is someone who is interested in renting the house. Also discussed was having renters pass a background check because the house does reside right next to the school.

2022-23 SCHOOL CALENDAR

The Calendar was brought back for discussion because Mrs. Stratton cannot see it documented in previous minutes that the 2022-23 calendar was approved by the board. The only change to the calendar is to include October 6, 2022 as an in-service day. Both Ms. Martin and Ms. Shine will be in training in Ontario.

Pete Osborne made a motion to approve October 6, 2022 to be changed to an in-service day. Jim Hiatt seconded and the motion carried.

A motion was made to approve the Adel School year calendar for the 2022-23 year by director Jeager, Director Osborne seconded and the motion carried.

Director Jeager suggested that transportation be checked for October 6, 2022 with Plush.

BOARD POLICY UPDATES

Superintendent Stratton questioned the board on previous practice on board Policies. It was discussed to present 6-10 board policies at the upcoming meetings. The board will decide during the first reading if policies need to go for a second reading or if they can adopt during the first reading.

CUSTODIAN & MAINTENANCE HIRES

Principal Stratton reported to the board the two hires for custodian and maintenance. He explained how he placed them on the salary schedule. Victor Jones, Lake ESDs maintenance offered to the backup guy for Adel.

Principal Stratton wanted to give Chandra Cahill a big thank you for her continued help and support with him and Tonya Stratton.

ACTION ITEMS

TRACTOR MONEY

It was discussed that the Adel School can get away with asking a local rancher if they can borrow a tractor when they may need one. The money that was delegated to the tractor will now be dispersed towards the new curriculum, bus driver's licensure, and to use as needed. With no further discussion, Jim Hiatt made a motion to adopt board resolution 2223-02 Whereas Oregon Statute 294.463 allows a transfer of appropriations when necessary, and Whereas Adel School District #21 has determined that a transfer of appropriations is necessary to provide adequate spending authority in the proper expenditure accounts because of the decision to purchase curriculum to the new K-3 program this school year, be it RESOLVED, therefore, that Adel School District transfers appropriations for the 2022-2023 fiscal year as follows. Pete Osborne seconded and the motion passed.

APPROVE BILLS

Jason made a motion to approve the September bills, Pete Osborne seconded and the motion carried.

OCTOBER BOARD MEETING

Pete Osborne made a motion to move the October board meeting to Wednesday, October 12, 2022 at 7:00 pm. Jim Hiatt seconded and the motion carried.

STUDENT HANDBOOK

The student handbook was presented to the board. There were a few areas of the handbook that were discussed including: right to due process when child is being expelled, communicable disease section to include covid, civil rights, lockdown, vapes, and bus drop off notification system. The handbook will come back in the October board meeting for a second reading with the appropriate updates.

There being no further business, the meeting adjourned at 8:36 p.m.

Aja O'Keefe, Board Chair

Lane Stratton, Principal